

# Lakeland Shores City Council Meeting Minutes | 2017 January 5

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Regular City Council Meeting  
Lakeland City Hall

**Workshop:** 6:00 p.m. to 6:30 p.m. Fire Relief Association Benefit Increase: Assistant Fire Chief Jim Stanley and Treasurer Kevin Johnson presented the information on the Fire Relief Association Benefit Increase and answered council questions.

**Lakeland Shores City Council Meeting Call to Order:** Mayor-Elect Brian Zeller opened the January 5, 2017 City Council meeting at 6:34 p.m.

**Oath of Office: City Clerk/Administrator Sandie Thone administered the Oath of Office**

- A) Brian Zeller – Mayor (2017-2018)
- B) Tom Wilson – City Council (2017-2020)
- C) Tim Schroeder – City Council (2017-2020)
- D) Randy Kopesky – Special City Council (2017-2018)

**Roll Call:**

**Council Present:** Mayor Brian Zeller, Council Member Tom Wilson, Council Member John Bischoff, Council Member Tim Schroeder, Council Member Randy Kopesky

**Staff Present:** City Clerk/Zoning Administrator Sandie Thone, City Treasurer Tom Niedzwiecki, **Staff Absent:** City Engineer John Parotti, and City Attorney Dave Magnuson

**Others Present:**

The Pledge of Allegiance was said.

**Review and Approve Meeting Agenda:** Agenda Adopted.

**Review and Approve Lakeland Shores City Council Minutes: Council Member moved to approve the December 1, 2016 City Council Meeting Minutes; Council Member Bischoff seconded; 5-0; motion carried.**

**Public Comments:** None

**Washington County Sheriff's Report:** Mayor Zeller shared the sheriff's report which was relatively uneventful for the past month.

**Fire Department Report:** Council Member Wilson reported 405 runs last month; the department has been busy with bad weather runs, the department is in need of updating pagers, firefighter turn out gear is expired and the new equipment is required, new defibrillators are needed as well for the ambulances.

### Unfinished and New Business

**Resolution 2017-1-02 Fire Relief Association Benefit Increase:** Tabled to February meeting.

**Resolution 2017-1-03 Annual Appointments for 2017:** Annual appointments were discussed and ratified and the appointment to Gateway Corridor was discussed and agreed that the city would forgo appointing a council member to the commission as the corridor does not currently impact the community. **Council Member Wilson made a motion to adopt Resolution 2017-1-03 Annual Appointments for 2017; Council Member Schroeder seconded; all ayes, motion carried; 5-0**

**Resolution 2017-1-04 Approving 2017 Fee Schedule:** City Clerk/Administrator Thone presented the updated 2017 Fee Schedule with changes proposed to the Variance Permit and Conditional Use Permit increases from \$100 to \$300 for both permits. The Escrows for each of those permits were reduced from \$1,000 to \$800 for both permitting processes. She explained since the permit work was now being performed in-house by the zoning administrator – the fees are more in-line with covering the costs to perform the service and the escrow fees were reduced as those costs are less likely to be incurred at that level. Council discussion ensued, the pre-application process was supported and general consensus for the increases/decreases in the fee schedule as proposed were supported. **Council Member Bischoff made a motion to adopt Resolution 2017-1-04 Approving 2017 Fee Schedule; Council Member Wilson seconded; all ayes, motion carried, 5-0.**

**2017 Animal Humane Society Contract:** Mayor Zeller made a motion to approve the 2017 Animal Humane Society Contract as presented; **Council Member Wilson seconded, all ayes, motion carried, 5-0.**

**Xcel Energy Street Light Conversion to LED:** City Clerk/Administrator Thone explained Xcel Energy will be in the city in February to replace the street lights with LED lights. The feedback on the LED lights has been positive and the cost and energy savings are a positive as well.

**Roads Commissioner Report:** Council Member Bischoff reported there were only a couple of snow plowing complaints and that Tri-County has been very responsive to the requests and hard at work sanding with all of the icy conditions. He explained the road work needed in the area of 4<sup>th</sup> Street and Quinnell will need to be addressed at some point in the near future. He explained the brush cutting needs situation was taken care of for the most part during the year and consensus was to hold a workshop on the brush ordinance and emergency clean-up situations in the future to further educate the community and have a plan in place for responding to concerns. He added Tri-County is willing to help in significant storm situations. Discussion ensued regarding the streets maintenance project plan for the city and City Engineer Parotti explained the conditions to date. Direction was provided to discuss the street project plans in more detail at a future workshop.

**City Treasurer Report:** Treasurer Niedzwiecki reported he is waiting for a few things yet to come in for the year including MIDS funding for the city code update performed in 2016. He referred to the full page estimate for 2016 which shows a positive budget variance of \$3,400 currently. Consensus of council provided direction for the treasurer to move any favorable variance in the budget from 2016 to the Streets Improvement Fund and to move the balance in Fund 400 Disaster and Contingency into the Streets Improvement Fund.

**City Clerk/Zoning Administrator Report:** City Clerk/Zoning Administrator Thone reported any newsletter items or articles should be submitted, residents are reporting coyote sightings in the area so anyone with small pets shall be alert, a pre-application meeting is scheduled for a project 195 Lakeland Shores, and a signer resolution will be brought back in February to include the new Mayor and Acting Mayor. She explained that Lake St. Croix Beach has requested whether Lakeland and Lakeland Shores would consider collaborative efforts in the annual Spring Clean-Up event. Council directed that there were some logistical/space issues that would need to be addressed but to move forward with the meeting and report back the findings. Discussion regarding code-enforcement and code complaints ensued and direction was provided to hold a future workshop on the topic.

**City Engineer Report:** City Engineer John Parotti explained he attends the council meetings as needed checking in with both the Roads Commissioner and the Mayor requesting whether his presence is needed but is mindful that his attendance does generate an invoice for services. He referred to previous concerns raised and explained he does have copies of the brush-cutting ordinance if needed. He expressed he would like to understand the council's direction regarding the Quinnell Street project (\$30k) (with LSCB and SMP) that was put on hold last year, he explained \$70,000 is planned for 2017 in the streets plan of which \$25,000 is for crack sealing and patching. Seal coating projects have been put on hold. He explained the county has provided a trail plan to city engineers and he will forward it as soon as he receives it. He explained that the water plant does require a Class C Operator and that the Department of Health does allow some latitude during transition periods, ensuring the cities will not go without protection for the water facilities and operation.

### **Council Reports**

**Council Member Kopesky:** Council Member Kopesky recommended the City Engineer report be placed near the beginning of the agenda for future meetings. He explained the Cable Commission last met in June of 2016; Central Valley CC and LSCVCC continued the contract at that time but will need to make a decision soon to decide whether to continue the agreement which provides these four public access cable channels to the community. He agreed to bring back the information to the February meeting. He explained the Yellow Ribbon Alliance is working on the Veteran's Memorial in LSCB.

**Council Member Schroeder:** Council Member Schroeder reported he would like to set up some future workshops.

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**Mayor Zeller:** Mayor Zeller reported he met with Treasurer Niedzwiecki regarding the budget and City Clerk/Administrator Thone regarding Lakeland Shores office accommodations keeping them completely off-site, nothing significant to report from the MSCWMO or Washington County HRA.

**Council Member Bischoff:** Council Member Bischoff expressed it would be beneficial to consider bidding out the Quinnell project this year and agreed to speak with the city engineer regarding the project and bring back a recommendation to the February meeting.

**Council Member Wilson:** Council Member Wilson had nothing special to report.

**Review and Approve Claims:** Treasurer Niedzwiecki presented the claims for the month. **Brian Zeller made a Motion to approve Resolution 2017-1-01 with the change noted for the Period of Bills and Invoices from December 2, 2016 to January 5, 2017 in the amount of \$4,542.40. Council Member Bischoff seconded; all ayes; 5-0; Resolution adopted.**

**Adjourn:** Council Member Bischoff made a motion to adjourn the meeting; Council Member Wilson seconded the motion; all ayes; motion carried. Mayor adjourned the meeting at 8:07 p.m.

City Council of Lakeland Shores

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Brian Zeller, Mayor

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Sandie Thone, City Clerk/Administrator