

**AGENDA ITEM**

Regular City Council Meeting  
Lakeland City Hall

**2A**

**Lakeland Shores City Council Meeting Call to Order:** Mayor Brian Zeller opened the February 2, 2017 City Council meeting at 6:31 p.m.

**Roll Call:**

**Council Present:** Mayor Brian Zeller, Council Member Tom Wilson, Council Member John Bischoff, Council Member Tim Schroeder, Council Member Randy Kopesky

**Staff Present:** City Treasurer Tom Niedzwiecki, **Staff Absent:** City Clerk/Zoning Administrator Sandie Thone, City Engineer John Parotti, and City Attorney Dave Magnuson

**Others Present:**

The Pledge of Allegiance was said.

**Review and Approve Meeting Agenda:** Council Member Wilson made a motion to adopt the agenda; Council Member Bischoff seconded. All ayes, 5-0. Agenda Adopted.

**Service Awards Presentation:**

- A) Randy Kopesky: 12 years as Lakeland Shores Mayor
- B) Zoe Zhi: 4 years as Lakeland Shores City Councilmember
- C) Elizabeth Kemling: 12 years as Lakeland Shores City Councilmember

Expressions were exchanged in grateful appreciation of their service to the community.

**Washington County Sheriff's Report:** Sheriff's Deputy Tanner Van Sumerin, the newest deputy for the area fulfilling Deputy Sullivan's spot provided the monthly report explaining there were four (4) ICR's, one was a domestic situation requesting extra patrol for safety reasons involving a family member and one a false alarm.

**Review and Approve Consent Agenda** (Items may be pulled for discussion or separate action):

- A) Approve January 5, 2017 City Council Meeting Minutes
- B) Approve Monthly Claims and Financial Reports
- C) Resolution 2017-2-01 Signers for Lakeland Shores

Item C: Resolution 2017-2-01 Signers for Lakeland Shores was pulled for discussion.

**Council Member Wilson made a motion to approve Consent Agenda Items A and B; Council Member Bischoff seconded; All ayes, 5-0. Motion carried.** Discussion ensued regarding whether monthly meetings of the council are necessary and best practices were discussed in the event a monthly meeting was not warranted in the future. Item C: Resolution 2017-2-01 Signers for Lakeland Shores: **Mayor Zeller made a motion to approve Consent Agenda Item C; Council Member Schroeder seconded; All ayes, 5-0. Motion carried.**

**Public Comments:** Community Foundation: Bike Trail Improvement Funding - Debi Erickson and Louie Jambois of the Lower St. Croix Community Foundation presented the organization's plan to rebuild the 4-1/2 mile trail connecting the five communities. They explained that the trail and bridge has deteriorated and is not safe for the residents or the children who use it to travel to and from school. They have raised over \$450,000 to date. Long term goals are to connect the trail to the regional trail system in approximately ten years. The total budget for the project is \$648,000; Washington County has committed support in the amount of provided to date \$350,000, Local Government has provided to date \$46,000, Individual contributions total \$55,000, and LSCV Community Foundation contributed \$6,000, for a total of \$457,000 towards the goal to date. This leaves a project deficit of \$190,000 to hit the goal of \$648,000. The long term goal is to get the trail project out of the cities hands and put it under the regional trail system so maintenance and projects will be handled by that authority in the future. The Foundation is requesting Lakeland Shores contribute \$5,000 which is less than one percent of the project. Statistics of the trail's potential as an asset to the community was shared and discussion of the trail's current condition was discussed with the council. Discussion ensued regarding the amount of support requested of each community and whether the size of the community or number of households was a consideration in determining the amounts since each city regardless of size was requested to provide equal financial support. The Foundation representatives agreed to provide the County's Draft Maintenance Agreement as requested by city officials for review. Discussion ensued regarding the options and budget line item for funding the trail.

**Fire Department Report:** Council Member Wilson reported 423 total runs year to date for 2016, and 12 runs in Lakeland Shores in 2016.

**Resolution 2017-2-02 Community Foundation Bike Trail Funding:** See the above presentation and public discussion regarding the project funding details. **Council Member Bischoff made a motion to adopt Resolution 2017-2-02 Community Foundation Bike Trail Funding in the amount of \$2,500; Council Member Schroeder seconded; all ayes, motion carried; 5-0**

**Resolution 2017-2-03 LSCV Fire Relief Association Benefit Policy:** Mayor Zeller and Fire Relief Association personnel reiterated previous meeting progress related to this item and explained this benefit policy establishes the process for annual approval and ratification of the benefit increases for the Fire Relief Association. **Council Member Kopesky made a motion (and a friendly amendment to add the word Policy) to adopt Resolution 2017-2-03 LSCV Fire Relief Association Benefit Increase Policy; Council Member Wilson seconded; All ayes, 5-0; Motion carried.**

**Cable Commission:** Council Member Kopesky asked Richard Glasgow to explain the PEG Channels and Cable Commission discussion to date. He explained there are currently 1078 subscribers in the five cities which is less than 50% of the households in the five cities to justify the proposed increase of fees to \$20,000 (8.75% for Lakeland Shores or \$1,750) for the public channels which are currently paid for by cable franchise funds. He explained approximately 50 households have expressed some interest in

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keeping the channels. At one time the cities depended on the video plays of the council meetings at Valley Access but now that the video tapes of the council meetings are on Vimeo (for \$200 per year) and transferred to the cities websites – the value of the agreement is significantly reduced. One other option is to institute a PEG fee for the channels. Discussion ensued with the council regarding the details of viewership, PEG fees, franchise fees, and the cable commission agreement. The franchise fees are paid by the subscribers and given back to the cities. Council Member Kopesky explained the question before the council as he sees it is shall we pay an extra \$1.50 a month to keep the four channels and the franchise fees would be kept by the city instead of going back to Central Valley Access for their services. There are currently 81 subscribers in Lakeland Shores. Council Member Bischoff explained he was reluctant to do away with the channels all together and both Mayor Zeller and Council Member Schroeder expressed they do watch the channels and meetings on occasion. Mayor Zeller proposed his position would be to continue the agreement as is or eliminate the channels and save the money, reducing the fee to the subscriber. Consensus was to continue the conversation with the community to get a feel for the desired direction and to gain information to make an informed and mindful decision in the near future regarding the Valley Access Agreement with the communities.

**Building Permit Report:** Council Member Schroeder inquired how the building permit fees work and whether the city is losing money on the proposal. The treasurer explained there is no actual loss, that the building permit fees are a break even process. The fees of 85% are provided to MNSPECT and Surcharges are paid to the State of MN and the remainder of the fees are paid to Lakeland for administering the permits for the City of Lakeland Shores. Council Member Schroeder expressed timeliness concerns with plan review permits, and requested building permits be available on the website.

**2017 Street Projects Discussion:** Council Member Bischoff explained he discussed the street bid from 2016 that is being planned for this spring with John Parotti and will bring new information to next month's meeting. Council Member Bischoff reported over the next few months the city can discuss upcoming roads projects. He will be performing a roads condition assessment. He will bring back recommendations on whether to move forward with the crack sealing project planned for this year but he felt it was not a pressing issue as the streets are in decent condition to date.

**Ordinance 18 Repealing City Code Chapter 153.012 Subsurface Sewage Treatment System (SSTS):** Mayor Zeller provided an overview of the item that was presented previously by Washington County Engineering Staff. **Mayor Zeller made a motion to adopt Ordinance 18 Repealing City Code Chapter 153.012 Subsurface Sewage Treatment System (SSTS); Council Member Wilson seconded; All ayes, 5-0; Motion carried.**

**Treasurer's Agreement:** Mayor Zeller explained Tom Niedzwiecki provided a treasurer agreement for council review for his services through 2020 with increases of \$25 per month in 2018, \$25 per month in 2019, and \$30 per month in 2020 and a 90-day notice clause for ceasing services by either party. Mayor Zeller explained the council could consider limiting his attendance at meetings to save the city money in the future but the treasurer explained he does not currently charge extra for meetings – it is factored into

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his fees currently. **Council Member Wilson made a motion to approve the 3-Year Treasurer's Contract Agreement with Tom Niedzwiecki through March 31, 2020; Council Member Bischoff seconded; All ayes, 5-0, Motion carried.**

**Roads Commissioner Report:** Council Member Bischoff reported the roads are slick once again and people should use caution on the roads but asked residents to let him know of any issues that may arise with the road conditions.

**City Treasurer Report:** Treasurer Niedzwiecki reported he is working on finalizing the financials for 2016 and discussed the figures as he expects this will represent the final numbers for 2016. He explained fund balances represent the transfers from fund to fund. The Washington County Sheriff's invoice came in a little above budget, received MSCWMO reimbursement for the Stormwater Ordinance update process last year, with a favorable variance for the year of \$5,700. \$5,000 of this was transferred to the street improvement fund leaving \$775.00 in the general fund. The final 2016 Financials will be approved at next month's meeting. A discussion ensued regarding the building permit process and fees.

## **Council Reports**

**Council Member Kopesky:** Council Member Kopesky reported the Yellow Ribbon LSCV Alliance will meet next week and invited all to go to the Bungalow on Saturday's for the meat raffle which supports the cause.

**Mayor Zeller:** No report.

**Council Member Bischoff:** No report.

**Council Member Schroeder:** Council Member Schroeder reported he went to his first Fire Board meeting with Tom Wilson and was appointed to the Chief Selection Committee.

**Council Member Wilson:** Council Member Wilson reported the Fire Department truck replacement fund has the potential to lag behind what is needed and shared a few budget concerns for the LSCVFD.

**Adjourn:** **Mayor Zeller made a motion to adjourn the meeting; Council Member Wilson seconded the motion; all ayes; motion carried. Mayor Zeller adjourned the meeting at 8:29 p.m.**

City Council of Lakeland Shores

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Brian Zeller, Mayor

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Sandie Thone, City Clerk/Administrator