

Lakeland Shores City Council Meeting
February 7, 2019, 6:30 p.m.
Lake St. Croix Beach City Hall



1) Regular Council Meeting

- Call to Order
- Roll Call
- Pledge of Allegiance
- Adopt Agenda

2) Consent Agenda (Items may be pulled for discussion and/or separate action)

- A) Approve January 3, 2019 City Council Meeting Minutes
- B) Approve Monthly Claims

3) Public Comments

4) Unfinished and New Business

- A) PUBLIC HEARING, Consideration of Resolution No. 2019-04, Final Draft of Comprehensive Plan Update

5) Council and Staff Reports

A) Staff Updates

- i. City Engineer
- ii. City Clerk

B) Mayor and Council Reports

- i. Mayor Zeller
- ii. Council Member Kopesky
- iii. Council Member Schroeder
- iv. Council Member Bischoff (Council and Streets)
- v. Council Member Wilson (Council and Fire Department)

6) Adjourn

Lakeland Shores City Council Meeting Minutes | 2019 January 3

Regular City Council Meeting

Lakeland Shores City Council Meeting Call to Order: Mayor Brian Zeller opened the January 3, 2019 City Council meeting at 6:30 p.m.

Council Present: Mayor Brian Zeller, Council Member Randy Kopesky, Council Member John Bischoff, Council Member Tim Schroeder and Council Member Tom Wilson

Council Absent: None

Staff Present: Interim City Clerk

The Pledge of Allegiance was said.

Review and Approve Meeting Agenda: Council Member Bischoff made a motion to approve the agenda, as presented. Council Member Wilson seconded the motion. Motion carried 5-0. Agenda approved as presented.

Review and Approve Consent Agenda (Items may be pulled for discussion or separate action):

- A) Approve December 6, 2018 City Council Meeting Minutes
- B) Approve Monthly Claims

Mayor Zeller pulled Item A, December 6, 2018 City Council Meeting minutes from the consent agenda for corrections.

Council Member Bischoff made a motion to approve Consent Agenda with the removal of Item A, December 5, 2018 City Council Meeting Minutes. Council Member Wilson seconded the motion. Motion carried 5-0. Consent Agenda approved as amended.

Mayor Zeller corrected page 3, paragraph 4 to read "He spoke with the Regional Manager, Mr. Paul Christianson from People Services. People Services is a serve licensed water operator for the City of Lakeland".

Mayor Zeller made a motion to approve the December 6, 2018 City Council Meeting Minutes, as amended. Council Member Schroeder seconded the motion. Motion carried 5-0. Meeting Minutes approved as amended.

Unfinished and New Business:

Consideration of MNSPECT Contract Addendum and Review of Optional Contract – Mayor Zeller noted a workshop was held prior to the meeting with both candidates for building inspector services in attendance. The City needs to decide which candidate to go with for the next two years.

Lakeland Shores City Council Meeting Minutes 2019 January 3

Council Member Kopesky stated Mr. Stensland does outsource some services as required but confirmed there is no additional charges to the City. He inquired about the length of time if some services have to be outsourced.

Mr. Stensland came forward and stated most services are done in-house so there is not a delay for permits. The only anticipated delay is if the State is permitting something and typically about ten days.

Council Member Kopesky moved to approve the Optional Contract from Stensland Inspections, as presented. Council Member Schroeder seconded the motion.

Council Member Kopesky noted he supported the optional contract from Stensland Inspections due to the local proximity and the significant savings to the City.

Council Member Schroeder added he supported the optional contract from Stensland Inspections just as a matter of economics.

Council Member Bischoff stated he is concerned about having someone local providing the services.

Mayor Zeller stated he does not like picking one provider over the other. Both are excellent choices and he is happy both would like to service the City. He added he believes he is picking a better fit for the City of Lakeland Shores. He noted he does appreciate the job MNSPECT has done for the City.

Motion carried 3-1 with Council Member Bischoff voting nay and Council Member Wilson abstaining. Stensland Inspections contract was approved as presented.

Review of Scanlan Variance Escrow Billing – Mayor Zeller provided the background for the Scanlan Variance Escrow billing noting the charges were included in the Council packets. He stated he would like to discount somehow but he does not feel like that is being a good steward of taxpayer's money.

Council Member Bischoff stated the project was not a small project. He believes there were costs that went along with that and maybe the City should have billed Mr. Scanlan at more regular intervals so the bill was not such a surprise. The City Engineer is not one to inflate his time.

Council Member Kopesky made a motion to recess the meeting at 7:01 p.m. Mayor Zeller seconded the motion. Motion carried 5-0 and a short recess was taken.

Mayor Zeller moved to call the meeting back to order at 7:04 p.m. Council Member Wilson seconded the motion. Motion carried 5-0 and the meeting was called back to order at 7:04 p.m.

Public Comments:

Lakeland Shores City Council Meeting Minutes | 2019 January 3

Mr. Jim Stanton, Lakeland Water Department, came forward and introduced the team that was present representing the water department. He provided the background of the department, employees and the system itself when they took over.

Mr. John Thall came forward and stated the system had many issues several years ago. Many replacements have been completed and there have been many back washings. The iron is very low but the system is now operating very well. The water reports are available in July of every year. The 2017 report was distributed.

Council Member Bischoff stated it would be very beneficial if the City if they could notify the City when flushings will occur.

Mr. Stanton agreed that a workshop would be scheduled with the interested cities included and invited to that meeting.

Consideration of Human Society 2019 Contract – A 2019 Human Society Contract was included in the Council packets for consideration.

Mayor Zeller moved to approve the Human Society 2019 Contract, as presented. Council Member Schroeder seconded the motion. Motion carried 5-0. Human Society 2019 Contract was approved.

Consideration of Resolution No. 2019-01, 2019 Fee Schedule – A proposed 2019 Fee schedule was included in the Council packets for consideration. There were no proposed changes from the 2018 Fee Schedule

Mayor Zeller moved to adopt Resolution No. 2019-01, as presented. Council Member Wilson seconded the motion. Motion carried 5-0. Resolution No. 2019-01 was approved.

Consideration of Resolution No. 2019-02, 2019 Appointment List – A proposed 2019 Appointment List was included in the Council packets for consideration. Several revisions and corrections were made to the 2019 Appointment List.

Mayor Zeller moved to adopt Resolution No. 2019-02, as amended. Council Member Wilson seconded the motion. Motion carried 5-0. Resolution No. 2019-02 was approved as amended.

Consideration of Resolution No. 2019-03, 2019 Polling Location – Resolution No. 2019-03 designates the 2019 Polling Location for the City and is a requirement per state statute.

Mayor Zeller moved to adopt Resolution No. 2019-03, as presented. Council Member Wilson seconded the motion. Motion carried 5-0. Resolution No. 2019-03 was approved.

Council and Staff Reports:

Lakeland Shores City Council Meeting Minutes **2019** January 3

City Engineer – There was no report from the City Engineer.

City Clerk/Zoning Administrator Report – There was no report from the City Clerk.

Mayor and Council Reports:

Mayor Zeller – Mayor Zeller stated he continues to work with the MSCWMO and they are very lucky to have an Administrator that is contracted through the Washington Conservation District. He stated there has been some interest in having a community wide garage sale weekend this year.

Council Member Kopesky – There was no report from Council Member Kopesky.

Council Member Schroeder – Council Member Schroeder stated that the Veterans Memorial is no officially open.

Council Member Bischoff – Council Member Bischoff stated there have been some nuisance snow falls but not enough to thoroughly plow but the intersections always have to be taken care of.

Council Member Wilson – Council Member Wilson stated the Fire Department has hired another firefighter and has the ability to hire two more. Grant dollars did come through for air tanks and they will soon be starting the budget process.

Adjourn: Mayor Zeller made a motion to adjourn the meeting. Council Member Wilson seconded the motion; Motion carried 5-0. Mayor Zeller adjourned the meeting at 7:48 p.m.

City Council of Lakeland Shores

Brian Zeller, Mayor

Interim City Clerk

City of Lakeland Shores
Disbursement Detail - Claims to be Approved
January 1 through January 31, 2019

Checks Numbered		Description	Amount	
From	To			
EFT	4056	4059	AT & T, EFTPS, US Bank Credit Card, Xcel Energy	\$ 320.45
Payroll	6501	6504	Council Payroll Jan 2019	\$ 654.84
Vendor Checks	6505	6516	Vender Check Payments**	\$ 11,006.91
Total Claims to Be Approved			\$ 11,982.20	

** Attached Copy of Invoice for check listed below:

	Check Amounts
Check 6508 Lower St Croix Valley Fire District - Fire Protection 1st Qtr	\$ 6,272.00
Check 6510 Tri County Services - Snow Plowing & Sanding Dec 2018	\$ 807.50
Check 6511 Washington County - 2019 Election Maintenance	\$ 830.00
Check 6512 Middle St Croix River WMO - JPA Contribution 1st Half	\$ 782.45

Prepared by Judy Tetzlaff, Treasurer

City of Lakeland Shores

Disbursements Register

1/29/2019

Fund Name: All Funds

Date Range: 01/01/2019 To 01/31/2019

Date	Vendor	Check #	Description	Void	Account Name	EA-O-P	Total	
01/31/2019	AT & T Mobility (EFT)	4056	Inv#287268193497X01152018 Cell Phone	N	General Management	100-41901-321-	\$ 61.52	
Total For Check							4056	\$ 61.52
01/31/2019	MN PERA - EFT	4057	PERA - Jan 2019	N	Mayor/Council	100-41101-121-	\$ 35.00	
		4057				100-41101-173-	\$ 35.00	
Total For Check							4057	\$ 70.00
01/31/2019	US Bank Credit Card - EFT	4058	Office Depot & Minute Man Press - Inspection Permit Supplies	N	General Management	100-41901-208-	\$ 108.72	
Total For Check							4058	\$ 108.72
01/31/2019	Xcel Energy - EFT	4059	Acct # 51-6971717-9 Street Lighting - 16695 N 3rd St #621110527	N	Street Lighting	100-43160-381-	\$ 80.21	
Total For Check							4059	\$ 80.21
01/31/2019	Payroll Period Ending 01/31/2019	6501	01312019PR	N	Mayor/Council	100-41101-106-	\$ 163.71	
Total For Check							6501	\$ 163.71
01/31/2019	Payroll Period Ending 01/31/2019	6502	01312019PR	N	Mayor/Council	100-41101-106-	\$ 163.71	
Total For Check							6502	\$ 163.71
01/31/2019	Payroll Period Ending 01/31/2019	6503	01312019PR	N	Mayor/Council	100-41101-106-	\$ 163.71	
Total For Check							6503	\$ 163.71
01/31/2019	Payroll Period Ending 01/31/2019	6504	01312019PR	N	Mayor/Council	100-41101-106-	\$ 163.71	
Total For Check							6504	\$ 163.71
01/31/2019	City of St Mary's Point	6505	Recycling Services - Jan 2019 & JPA Recycling Admin Fee - 3rd & 4th qtr 2018	N	General Management	100-41901-405-	\$ 177.00	
		6505			Recycling	100-43241-405-	\$ 450.18	
Total For Check							6505	\$ 627.18
01/31/2019	City of Lake St Croix Beach	6506	Inv# Jan 2018 - RENTAL OF CITY HALL	N	General Management	100-41901-412-	\$ 100.00	
Total For Check							6506	\$ 100.00

Fund Name: All Funds

Date Range: 01/01/2019 To 01/31/2019

Date	Vendor	Check #	Description	Void	Account Name	EA-O-P	Total
01/31/2019	Cowboys N Clowns	6507	City Clerk Services - Jan 2018	N	Clerk	100-41425-310-	\$ 1,000.00
	Total For Check	6507					\$ 1,000.00
01/31/2019	Lower St Croix Valley Fire District	6508	Fire Protection Services - 1st Qtr 2019	N	Fire Protection	100-42201-405-	\$ 6,272.00
	Total For Check	6508					\$ 6,272.00
01/31/2019	Judy A Tetzlaff	6509	Treasurer Services - Jan 2019	N	Treasurer	100-41510-310-	\$ 400.00
	Total For Check	6509					\$ 400.00
01/31/2019	Tri County Services Inc	6510	INV#575 Snow Plowing & Sanding - Dec	N	Ice and Snow Removal	100-43125-405-	\$ 807.50
	Total For Check	6510					\$ 807.50
01/31/2019	Washington County Elections	6511	Invoice# 151953 2019 Election Maint	N	Elections	406-41960-405-	\$ 830.00
	Total For Check	6511					\$ 830.00
01/31/2019	Middle St Croix River WMO	6512	Joint Powers Agreement - 1st half contribution	N	Watershed Management	100-46103-490-	\$ 782.45
	Total For Check	6512					\$ 782.45
01/31/2019	Washington County Taxation Division	6513	Inv# 151863 2019 Truth in Taxation Notice	N	General Management	100-41901-439-	\$ 35.34
	Total For Check	6513					\$ 35.34
01/31/2019	Washington County Sheriff	6514	Inv #151733 2019 Code Red Fee	N	Police Protection	100-42101-405-	\$ 24.44
	Total For Check	6514					\$ 24.44
01/31/2019	Dietrich Wilke	6515	Videographer 1/3/19	N	General Management	406-41901-405-201	\$ 75.00
	Total For Check	6515					\$ 75.00
01/31/2019	Judy A Tetzlaff	6516	Reimburse for 1099's & W2s	N	General Management	100-41901-208-	\$ 53.00
	Total For Check	6516					\$ 53.00
	Total For Selected Checks						\$ 11,982.20

Lower St Croix Valley Fire District

#173

Invoice

PO Box 234

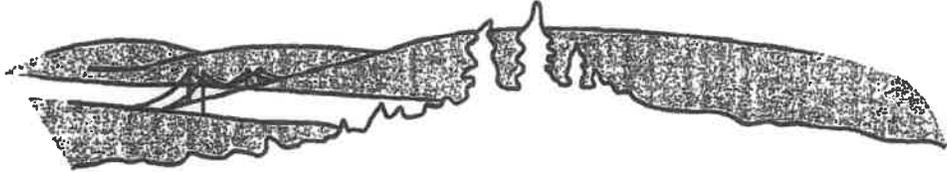
Lakeland, MN 55043-0234

Date	Invoice #
1/6/2019	Levy1Qtr19

Bill To
City of Lakeland Shores C/O Treasurer P O Box 246 Lakeland, MN 55043

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Fire Protection Services - First Quarter 2019	6,272.00	6,272.00
Total			\$6,272.00



LOWER ST. CROIX VALLEY FIRE PROTECTION DISTRICT

1560 St. Croix Trail South

Mailing Address: P.O. Box 234 - Lakeland, MN 55043

(651) 436-7033 • FAX (651) 436-1682

May 14, 2018

To: Mayors and Council Members of Afton, Lakeland, Lakeland Shores, Lake St. Croix Beach and St. Mary's Point

Subject: Fire District Budget and Levies for 2019

On behalf of the Lower St. Croix Valley Fire Protection District please find enclosed the 2019 Operating and Debt Service Budgets and Tax Levies as approved by the Fire District Board on May 9, 2018.

Please use these schedules in your 2019 Budget process. Either Tom Wilson, Finance Committee Chair, myself or another Fire District Representative plan to present the budget and levy at an upcoming Council meeting.

Sincerely,



Jim Stanton, Fire District Board Chair
Lower St. Croix Valley Fire Protection District
Jrstanton7@gmail.com
651-248-8136

*Providing Fire and Ambulance Service for the Communities of:
Afton - Lakeland - Lakeland Shores - Lake St. Croix Beach - St. Mary's Point*

2019 Operating Tax Levy - Summary Allocation

LSCV FIRE PROTECTION DISTRICT

Total Operating Tax Levy						\$503,555			
CITY	POPULATION	POPULATION % OF TOTAL	TAX CAPACITY	TAX CAPACITY % OF TOTAL	COMBINED PERCENT OF TOTAL	2019 Levy	2018 Levy	(INCREASE	PERCENT INCREASE
AFTON	2889	45.1406%	\$6,693,435	58.2428%	51.6917%	\$260,296	\$249,166	\$11,130	4.4669%
LAKELAND	1782	27.8438%	\$2,384,643	20.7499%	24.2968%	\$122,348	\$115,653	\$6,695	5.7889%
LAKELAND SHORES	306	4.7813%	\$395,638	5.1829%	4.9821%	\$25,088	\$24,094	\$994	4.1255%
LAKE ST CROIX BEACH	1048	16.3750%	\$973,383	8.4699%	12.4224%	\$62,554	\$60,811	\$1,743	2.8663%
ST MARY'S POINT	375	5.8594%	\$645,205	7.3545%	6.6070%	\$39,270	\$30,748	\$2,522	8.2022%
	6400	100.0000%	\$11,492,304	100.0000%	100.0000%	\$503,556	\$480,472	\$23,084	4.80%

SOURCES: POPULATION - METROPOLITAN COUNCIL Metropolitan Council - 2016 Final (Pub July 2017)
 (THIS WILL CHANGE ONLY IF CORRECTED BY MET COUNCIL)
 TOTAL TAX CAPACITY - WASHINGTON COUNTY Final Pay 2018 Values
 TAX CAPACITY IS BASED ON TOTAL BEFORE DEDUCTIONS

BASIS FOR APPORTIONMENT TO CITIES: 50% ON POPULATION AND 50% ON TAX CAPACITY

THIS TABLE SHOWS THE EFFECTIVE COST PER PERSON,
 PER DOLLAR OF TAX CAPACITY AND PER HOUSEHOLD
 FOR EACH CITY.

	COST/CAPITA	Rank	COST/TAX CAP	Rank	COST/HH	Rank	Households 2016 Met Council Final
AFTON	\$90.10	1	\$0.039	5	\$234.71	1	1,109
LAKELAND	\$68.66	4	\$0.051	2	\$178.87	4	684
LAKELAND SH	\$81.99	3	\$0.042	3	\$214.49	3	117
LAKE SCB	\$59.69	5	\$0.064	1	\$136.28	5	459
ST MARY'S PT	\$88.72	2	\$0.039	4	\$218.88	2	152
TOTAL DISTRICT	\$78.68		\$0.044		\$199.74		2,521

Tri County Services, Inc
 14235 80th Street South
 Hastings, MN 55033

#176

Invoice

Date	Invoice #
1/13/2019	575

Bill To
City of Lakelandshores PO Box 246 Lakeland MN 55043

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
4	12-2 snow plow hours	95.00	380.00
1.5	12-4 sanding hours	95.00	142.50
1.5	12-27 plow	95.00	142.50
1.5	sanding 12-28	95.00	142.50
All work is complete!		Total	\$807.50

#178



PROPERTY RECORDS & TAXPAYER SERVICES
14949 62ND ST N PO BOX 6
651-430-6175
STILLWATER MN 55082

Invoice	
Invoice Number:	151953
Account Number:	20500
Due Date:	3/30/19
Amount Enclosed:	\$ _____
Federal Tax Id:41-6005919	

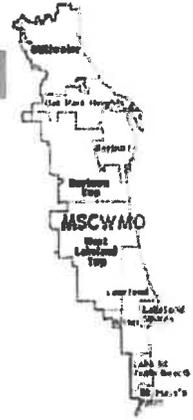
To: LAKELAND SHORES CITY
PO BOX 246
LAKELAND SHORES MN 55043

Please return top portion with payment. Thank You.

Invoice						
Date	Number	Type	Due Date	Remark	Amount	
1/17/19	151953	Invoice	3/30/19	2019 ELECTION MAINT	\$830.00	
I declare under the penalties of law that this account claim or demand, is just and correct and no part of it has been paid. Please make check payable to Washington County and mail to the address above.					Invoice Total	\$830.00
					Sales Tax	
					Balance Due	\$830.00

MIDDLE ST. CROIX WATERSHED MANAGEMENT ORGANIZATION

455 Hayward Avenue, Oakdale MN 55128
Phone 651.330.8220 x22 fax 651.330.7747 www.mscwmo.org



#179

January 18, 2019

Honorable Mayor Brian Zellar
City of Lakeland Shores
P.O. Box 246
Lakeland MN 55043

RE: 2019 First Half Contribution Request

Honorable Mayor Zellar:

The Middle St. Croix Watershed Management Organization's (MSCWMO) 2018 budget was set at \$133,070.00. We are sending this letter to remind you that second half contribution payments are due on February 28, 2019.

The MSCWMO approved their 2019 budget on August 9, 2018. Based on the funding formula in the Joint Powers Agreement, your 2019 annual contribution will remain unchanged (since 2017) at \$1,564.90.

Based on the funding formula in the Joint Powers Agreement, your community's first-half payment, due February 28th, is **\$782.45**.

The MSCWMO Board of Managers thanks your community for its continued support of the watershed management organization. If you have any questions or comments regarding the budget, please contact Mike Isensee at 651-330-8220 ext. 22 or at misensee@mnwcd.org.

Sincerely,

Mike Isensee, Administrator
Middle St. Croix Watershed Management Organization

cc: MSCWMO Board Member Brian Zeller



City of Lakeland Shores Comprehensive Plan

January 14, 2019

City of Lakeland Shores
P.O. Box 246,
Lakeland, MN 55043
651-436-1789
lakelandshores@gmail.com

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City of Lakeland Shores Comprehensive Plan

Section 1 - Foundation

The City of Lakeland Shores Comprehensive Plan will be used for promoting and preserving a quality of life and community atmosphere for all residents consistent with the term "Rural Residential" as described by the Metropolitan Council's Thrive MSP 2040 Systems Statement (1, Exhibit A).

This document is an update to the City of Lakeland Shores Comprehensive Plan finalized by the Lakeland Shores City Council in 2009. The update is submitted to the Metropolitan Council in response to its most recent update to its 2030 Regional Development Framework. Included are plans for four regional systems: Aviation, Transportation, Regional Parks and Water Resources Management. In addition, the Surface Water Management Plan was updated by the Lower St Croix WMO and those comments are included as part of this Plan. Each local government was issued a Systems Statement on these topics to be addressed in its Comprehensive Plan Update. Under Minnesota State Law, the Metropolitan Council is responsible for guiding the development of local comprehensive plans for government entities in the seven county Twin Cities Metropolitan area.

1.1 - Process

A Comprehensive Planning Committee was created with the task of producing the Comprehensive Plan Update and submitting it to the Metropolitan Council. The Comprehensive Plan Committee included the Mayor and members of the City Council, who oversaw consultants in the preparation of the 2040 Comprehensive Plan.

The Comprehensive Planning Committee used the previous plan dated January 1, 2009 as a baseline. This approach addresses the Council's objective of preserving the intent and direction of the current Comprehensive Plan. The excellent resources provided by the Metropolitan Council through "Planit" were also used extensively

As required by the Metropolitan Council's 2040 Regional Development Framework, Lakeland Shores' 2018 Comprehensive Plan Update includes extensive new information. The Water Resources section will comply with the requirements of the Middle St. Croix Water Management Organization that mandate a Local Surface Water Management Plan for all entities within its jurisdiction.

The Draft was submitted for review to the Lakeland Shores City Council, who held a Public Hearing on March 1, 2018 to ask for additional community input. The Lakeland Shores City Council also put the Draft on the City's website for public input, as well. Finally, graduate students from Metro State University were used to research parts of this plan. As required by the Metropolitan Council, the updated Comprehensive Plan was submitted to adjoining communities for review and comment and was forwarded to the Metropolitan Council for review.

After review by the City Council, comments received from the public, and a public hearing was held, revisions were made to the Draft 2040 Comprehensive Plan, based on comments from surrounding jurisdictions. Upon approval by the City Council at their February meeting, the document will be delivered to the Metropolitan Council for their review and comment.

1.2 - Mission Statement

The City of Lakeland Shores (hereinafter "City") provides cost effective, quality basic public services for residents and businesses in the community.

1.3 - Community Development

The focus of the City is:

1. Promoting a high quality of life for all City residents and businesses.
2. Protection and preservation of the local environment.
3. Meet the City's needs while keeping public expenditures at the lowest level necessary for providing essential services.

1.4 - Goals

1. Assure strong communication between citizens, staff and elected officials.
2. Encourage citizen input regarding development, redevelopment and operation of the City.
3. Redevelop properties in coordination with the local community, Washington County, the Metropolitan Council and any adjacent governmental entities.
4. Develop and redevelop the City consistent with the aesthetics of the St. Croix River Valley.
5. Meet the housing needs of current residents and attract new residents.
6. Address low-moderate income housing needs by identifying resources to maintain and advance housing affordability.
7. Operate and develop the community by using best practices consistent with a "green" community.
8. Provide cost effective public safety to protect residents, businesses and visitors.
9. Maintain a quality water system for public use.
10. Assure a well-maintained, multi-modal streets system for walking, biking and driving.
11. Preserve the historic character of the City.
12. Promote and encourage growth by the City's existing businesses and attract new businesses.
13. Encourage the maintenance of onsite sewer, septic and water well systems.
14. Establish a controlled storm water system including, but not limited to, rain gardens, seepage beds, rain barrels and French drains, when possible.

The protection of the environment along the St. Croix River is insured through the Lower St. Croix River Bluffland and Shoreland Management Ordinance (2) and the

Floodplain ordinance (3), which the City has adopted. The City recently took the additional step of requiring a conditional use permit for all additions and alterations to homes along the bluff / river area and recordation of the permit with the County to assure future compliance.

1.5 - Policies

The City advocates the following policies to achieve its goals:

1. Complete and implement the Lakeland Shores Comprehensive Plan in accordance with applicable laws, regulations, and rules with annual reviews of the Plan to insure all standards are met.
2. Integrate City codes, plans, and programs for a coordinated approach to achieving the goals.
3. Expand joint planning and joint agreements with other public and private entities for cost effective provisions of public services.
4. Improve Lakeland Shore's residential housing through maintenance programs and increasing "life cycle" housing opportunities.
5. Preserve and protect Lakeland's natural environment.
6. Promote a strong business community that provides jobs, tax base, and commercial services.
7. Work with Washington County on implementing the Resiliency and Sustainability chapter of their Comprehensive Plan, especially the Healthy Communities component.
8. Renovate the City's parks and trails.
9. Provide quality, cost effective public works services, including snowplowing, street repair, street improvements, and street sweeping.
10. Develop land use regulations to protect groundwater resources based on completed studies and rankings of groundwater recharge areas.
11. Assure coordination with other local government units for groundwater sensitive areas, wellhead protection areas, water use contingency and allocation plans, and other groundwater issues where the plans may affect other jurisdictions.

Section 2 - City Overview

2.1 - Historical Background

Lakeland Shores, Minnesota, is a small, mostly residential city, population 355. Nestled on the West bank of the St. Croix River, just south of Interstate Highway 94 and surrounded by the City of Lakeland. This small community shares the history of Lakeland Township and the Village of Lakeland.

In the early 1800s, logging interests spurred the first non-native settlements in this area of the St. Croix River Valley. Settlers, supply stores, churches, a saloon and a school followed loggers. Originally, the area was known as Shanghai Coulee, named after the large and presumably tasty Shanghai chickens raised by early settler Freeman Tyler. By the mid-1800s the loggers began to move on, leaving behind a small, agricultural and rural residential community. In 1858, this community officially organized, naming itself Lakeland for the small village of Lakeland, which was first platted in 1839. Life remained

rural, slow-paced and peaceful. It was not until almost a century later that large-scale development began.



Most of what is now Lakeland Shores was once a single farm, owned by William and Mary Jones. In the 1940s the Jones family had their farm surveyed and began selling off 100 to 150 ft. lots along Lakeland Shores Road. Transforming so much land from agriculture to residential greatly changed the dynamics of the town and led to a dramatic increase in taxes for the residents. In protest of the high taxes, and to protect their lifestyle, area residents incorporated their own city, Lakeland Shores, in 1949 (4).

2.2 - Description of Government

Five elected officials govern the City: a mayor and four council members. The services provided by the council are divided up between council members into commissions. Each councilperson reports monthly to the Council on his or her commission. The City appoints election judges. The City hires an attorney, clerk, zoning administrator, road commissioner and an engineer to provide the professional advice and services as needed. City Council meetings are held the first Thursday of each month at the City of Lake St Croix Beach's City Hall (5).

2.3 - Basic Services

The City contracts with the City of Lakeland for building inspection and building permits. The City is a member of and receives fire protection from the Lower St. Croix Valley Fire Protection District. The City contracts with the Washington County Sheriff's Department along with the other four lower valley cities. The Sheriff responds to calls and provides scheduled patrols of the City and other communities. The City is a member of the Lower Valley Cable Commission and appoints two representatives. The City is part of a Joint Powers Agreement with Lake St Croix Beach and St Mary's Point for single-hauler recycling services for residents. The two cities receive grant funding to help provide for a portion of the recycling costs from Washington County. The City also has a joint powers agreement for water service

with the City of Lakeland who operates the Lakeland Water Utility. The City budgets annually for these services.

Repair of the roads, gravelling, brush and weed control as well as snow and ice control was historically done by Washington County Public Works through a contract the City renewed annually. Since July 2008, the City of Lakeland Shores has been privately contracting for these services.

Lakeland Shores will continue to rely on strong volunteerism to accomplish these basic services, along with the goals outlined in 1.4. The City is an active participant in the Lower St Croix Valley Alliance, the Yellow Ribbon Alliance Lower St Croix Valley, and Community Thread, which help keep its citizens engaged, enriched and connected to improve their quality of life. The highly regarded Afton-Lakeland School, part of the Stillwater School District, lies partially within the City boundaries and is a center of community recreational activities.

2.4 - Revenue

The revenue for the City is dependent on property taxes, conditional use permits, deposits for services, and investment income. The City used to receive Local Government Aid from the State, but has not been allocated any since 2008.

Section 3 - Land Use

3.1 - Geographic Planning Area

Lakeland Shores is designated as a "Rural Residential" geographical planning area in the Met Council 2040 Regional Development Framework, titled "Thrive MSP 2040". The City is essentially a small lot residential community served by onsite sewer systems with very limited growth potential, mainly through infill and redevelopment.

3.2 - Location

Lakeland Shores is approximately 189 acres located on the eastern border of central Washington County. The primary coordinate point is located at latitude 44.9495 and longitude -92.7624 in Washington County. The formal boundaries for the City of Lakeland Shores encompass a land area of 0.32 sq. miles and a water area of 0.41 sq. miles. Washington County is in the Central time zone. The elevation is 735 feet. The city has a total area of 0.73 square miles and County Road 18 serves as the main transit route (6). The City of Lakeland borders north, south, and west of the City while the St. Croix River bounds it on the east. County Road 18, known as "Old State Highway 95" or "CSAH 18", provides the City's western borderline (Exhibit B).

3.3 - Existing Land Use

The City of Lakeland Shores is currently divided into four zoning districts as indicated on the City's official zoning map (Exhibit C). Three of the zones are residential and the fourth is commercial with residential allowed.

Zone "A" is an exclusively residential district and contains no vacant lots. Zone A lots are large parcels adjoining the St. Croix River with a minimal lot size of 56,000

square feet or approximately 1.29 acres. Zone "B" is a residential district and contains no vacant lots with some non-conforming lots. Zone B is the City's smallest zoning district, containing 7 total lots. 4 of these lots are adjoining the St. Croix River. The Minimal lot size in Zone B is 25,000 square feet or approximately 0.57 acres. Zone "C" is also a residential district and contains few vacant lots. Zone C is the City's largest district with greatest number of lots. No lots in Zone C adjoin the St. Croix River and the minimal lot size for zone "C" is 36,450 square feet or approximately 0.84 acres. Dimensional requirements and criteria, such as maximum building height, setbacks, impervious surface, etcetera for Zones A- C are identical with the exception of the minimum lot size requirements as noted above. The maximum impervious surface in zones A - C is 25%.

Zone "D" is a Commercial District with residential use allowed. Zone D is the City's second smallest district containing a few businesses/commercial uses and a few vacant lots. Any residential properties located in Zone D must follow the dimensional requirements set forth in Zone C. The maximum impervious surface in Zone D for commercial uses is 65%.

The community's density is relatively low as evident by the minimum lot size and maximum impervious surface requirements. Land use is 98% developed and has the Afton-Lakeland School, which covers five platted blocks and two vacated streets in the City, partly within its southern border. According to the US Census 2011-2015 American Community Survey 5-Year Estimates, there were 130 homes and approximately 13 businesses (7, 14). All City businesses are located on CSAH 18, which is Zone D, the commercial zone. The current land use map is in appendix A. There is about one acre of parkland and 16% of the acreage is commercial with the rest residential.

The City has no vacant residential land and six vacant commercial lots. New commercial use should be monitored to meet community health and safety standards. All residential homes in the City are single-family dwellings. Since the City does not have City sewer lines, multi-family dwellings would have to include adequate lot size to ensure enough space for proper septic systems. There are at this time no changes planned for future land use and therefore the existing land use map will serve as the city's future land use plan.

Zoning District Area Table

<u>District</u>	<u>Acreage</u>
Zone A – River A	45.16
Zone B – River B	7.33
Zone C – Residential	119.65
Zone D – Commercial	17.04
Total	189.18

3.4 - Physical Characteristics of the Land

Lakeland Shores has several environmentally sensitive areas while the remainder of the City consists of flat or gently rolling hills of former cropland. There are no wetlands within the City. The eastern border of the City has a high bluff line along the St. Croix River with the slopes in excess of a 12% grade. The shoreline of the river is in the flood plain. There is one residence in the floodplain. There is an area located centrally in the city that was once used for mining sand and gravel and that is now developed into residential home sites. In some areas the remaining soil depth is about fifteen feet from the underground water table. The soil type around the City is nearly uniform. It consists of twelve inches or so of sandy loam and then sand, gravel and rocks beneath that layer. The moisture absorption rate is very high when compared to other land types.

3.5 - Population and Housing Characteristics

The *Thrive* forecasts for population, households, and employment for your community are:

	2010 (actual)	2014 (est.)	2020	2030	2040
Population	311	303	310	320	330
Households	117	115	120	130	140
Employment	26	41	40	50	50

Elderly population: 29 or 8% of the population

Youth population: 110 or 29% of the population

The City is located entirely within TAZ #1113 and the City's forecasted population, employment and households are allocated to this zone.

3.6 - Housing

The homes in the area are generally in excellent repair and of newer construction. Homes that were once summer residences have undergone extensive remodeling and rebuilding making them now year-round homes. There is one home in the flood plain that was flood-proofed according to federal, state and local requirements. No additional homes are to be constructed on the floodplain. The City adheres to State Building Code for all new construction and remodeling, as well as applicable regulations from other entities.

Being that the City of Lakeland Shores is a small city in size and population, the members of the City Council are knowledgeable and familiar with virtually every property and dwelling. All complaints and concerns are addressed through the City Council and City Clerk. When necessary, the City Engineer, City Attorney and Washington County authorities are called upon to help implement required changes and/or improvements. Lakeland Shores will work with Washington County and the Washington County Community Development Agency (CDA) to address any low-moderate income housing needs and identify resources to maintain and advance housing affordability meet those needs to extent possible.

As part of the Goals outlined in Section 1.4, the City will work with the CDA to analyze future housing needs and programs, such as the Septic System Loan and Grant Program, housing rehab programs, Home Buyer education, Homeowner Counseling, and other relevant programs, to help maintain the City's housing stock and financial sustainability of community homeowners.

PROPERTY TYPE	MARKET VALUE in DOLLARS	# of PARCELS
COM/IND/ APT	100-999,999,999	4
RES.	100-100,000	9
	100,001 -200,000	74
	200,001- 9, 999, 999	35
EXEMPT	100-999,999,999	1
EXEMPT LAND ONLY	100-999,999,999	23
EXEMPT CLASS ADJ. CREDIT		
VAC/MISC	100-999,999,999	34

Section 4 – Transportation

There are no highways located within Lakeland Shores. Only CSAH 18 borders the western edge of the City. The City is located entirely within Transportation Analysis Zone #1113 and the City's forecasted population, employment and households are allocated to this zone. The average commute is 26.2 minutes and car ownership is approximately the same as the national average, with an average of 2 cars per household (14).

The City's streets are to be defined as, "any public thoroughfare maintained by the City of Lakeland Shores that provide access to properties that are other than private drives" (8). The local street system contributes primarily to the traffic pattern of CSAH 18 in this area and secondarily to that of Interstate 94. CSAH 18 is the only "A" minor arterial bordering the City. It has two lanes and is forecast to carry approximately 11,400 vehicles per year in the year 2030 (9). In the interest of safety, a minimum number of accesses to CSAH 18 should be allowed. Stopped traffic moving onto the highway should occur at the fewest number of points possible. The safety and integrity of the bike trail should be upheld in order to further integrate alternative transportation options for residents.

Lakeland Shores' entrances are as follows: Second Street North, Division Street, First Street South, Second Street South and Fourth Street South. Where necessary, service roads should be constructed to parallel CSAH 18 until joining with an established entrance as already outlined (Exhibit J). Construction of new streets should be such as to have sufficient sloping for proper drainage and when necessary, have drainage ditches. Public right- of-ways will be a minimum of sixty-six feet in width to provide for not only an adequate traffic pattern, but to allow for installation of telecommunication, gas and electric lines. All of our roads will be up to current engineering standards.

4.1 - Transit Services and Facilities

Lakeland Shores is located outside of the Regional Transit Service Area. There is no regular bus service. There are no park and ride lot locations within the City. There is a park and ride lot located less than a mile north of the City limits in the City of Lakeland near the intersection of CSAH 95 and I-94. In addition, a parking ramp for bus service, which is about 5 miles from the City, is slated to be built near the Manning Avenue and I-95, which would enable another park-and-ride venue for mass transit to be used by residents.

Special needs transportation services are provided for the elderly and disabled by the transporter service operated by Canvas Health, Inc. of Washington County. Lakeland Shores is in Market Area IV as defined by the Met Council. Service options include Dial-a-Ride, volunteer driver programs and ridesharing. Rural Dial-a-Ride services and ride share services are available through Human Services, Inc. and the Minnesota Ride Share program. It is important to maintain transportation services to those with special needs as it enables them to stay socially connected and provide access to health care.

Transit Market Area	Market Area Description and Typical Transit Services
Market Area V	Transit Market Area V has very low population and employment densities and tends to be primarily Rural communities and Agricultural uses. General public dial-a-ride service may be appropriate here, but due to the very low-intensity land uses these areas are not well-suited for fixed-route transit service.

4.2 - Streets

All lots sold for development must have access to a public street. In cases where roads have been vacated, the seller must once again establish a public street for their lots and donate that road back to the City. The public accesses are generally sixty-six foot (66') wide right of ways as per the original platting of the City, then referred to as Lakeland City in 1857. The exceptions to the sixty-six foot rights of way are those streets that have been created for housing needs on vacated properties. Most of the streets within the City have been asphalted to a width of sixteen feet (16') or more. The local streets are low volume right of ways and street parking is not allowed. All traffic from the City is channeled to CSAH 18.

4.3 - Aviation

Lakeland Shores will not have any safety impact on the regional air space. All buildings are one or two stories high with a maximum of 35 feet in height. There are no high voltage power lines or other existing height hazards. Because of the City's size, no airport landing facility is possible. However, the City is conveniently located within

The City of Lakeland Shores does not have an airport. However, the Minneapolis-St. Paul International Airport (MSP), located 26 miles southwest of the City and operated by the Metropolitan Airports Commission, serves the City's passenger and freight needs (Exhibit G). The Lindbergh and Humphrey terminals combine to make a large, busy property that generates significant economic activity. Measuring 2.8 million and 626,165 thousand square feet, respectively, MSP tallied over 413,000 flights and served more than 37,500,00 passengers in 2016. The airport supports more than 76,000 jobs as well as over \$10 billion in business revenue, \$3 billion in personal income, \$1.9 billion in local purchases and \$611 million in state and local taxes annually. MSP is the 16th busiest U.S. airport for passengers and 15th busiest for aircraft operations such as shipping. It's also a base for hometown carrier Sun Country Airlines and is Delta Air Lines' second largest hub. There are 23,653 parking spaces available and the airlines serve 158 nonstop markets, 129 domestic and 29 international markets (10).

Located approximately 10 miles northwest of Lakeland Shores is the Lake Elmo Airport, which is one of several "relief" airports operated by the Metropolitan Airports Commission. The airport is a 640-acre property with 2 runways measuring 2,849 and 2,496 feet long. These are designed to accommodate the private and recreational flyer operating single and twin-engine propeller aircraft. It also serves high performance single and twin-engine aircraft and occasionally small jet aircraft. There were more than 26,000 takeoffs and landings in 2016 and 200 private aircraft are based at the facility (11).

Lakeland Shores is also located close to 2 private ballooning companies: Wiederkehr Balloon Rides and Stillwater Balloon, which make balloon ascents and descents throughout the year in the neighboring City of Lakeland pending weather conditions (12). The Aeronautics Division of MnDOT and the FAA strictly regulate these companies.

Seaplanes also use the St. Croix River for takeoff and landing practice on occasion and the Aeronautics Division of MnDOT regulates and monitors these seaplane operations (13).

Section 5 - Water Resources

5.1 - Water System

The City is served by a municipal water system installed in the early nineties that is provided by the City of Lakeland and includes the City of Lake St Croix Beach. Roughly half of the City's residents are hooked up to the system. 83 residential properties and 5 commercial properties are hooked up as of 2017 and the rest use private wells. The City has a joint powers agreement with the City of Lakeland who operates the Lakeland Water Utility and has prepared a Water Supply Plan (Resolution 2018-05). This document provides a description and evaluation of the water supply sources and future needs for water for the communities that it serves.

The City of Lakeland Water Utility has also prepared the City's Wellhead Protection Plan. Both plans are referenced as meeting the requirements of the 2040 Comprehensive Plan process and have been confirmed by Metropolitan Council staff as meeting this requirement.

5.2 - Wastewater Treatment / Individual Sewage Treatment Systems (ISTS)

Lakeland Shores is not served by a municipal sewer system and no proposals are planned (Exhibit D). Lakeland Shores has adopted Washington County's Sub Surface Treatment System (SSTS) Regulations, Ordinance 206 (July, 2018 update). This ordinance is more explicit than the requirements of the State and can be found in its entirety at this link

<https://www.co.washington.mn.us/DocumentCenter/View/90/Chapter-4?bidId=>

Washington County establishes, implements and enforces an SSTS management program, which includes the City of Lakeland Shores. As a result, the Washington County does all inspections and issues permits for septic systems, which is as per MN State Rule 7082, since the City does not have a separate agreement with the County. Ordinance 206 has been reviewed by the Minnesota Pollution Control Agency (MPCA) and is compliant with MN State Rules 7080 – 7083. The above referenced Ordinance provides the basis for the County's SSTS Program, including requirements for systems, site review, maintenance requirements, and operating permits for advanced treatment systems (Type IV).

Currently there are approximately 117 Individual Sewage Treatment Systems in Lakeland Shores. The City posts annual notices on resources for improving septic systems in the City's newsletter, along with a reminder for residents to pump their systems every two years combined with notices that residents receive from area pumping companies. Lakeland Shores does not anticipate any future private wastewater treatment plants because of the limited availability of land. Since all residents and businesses must have their own on-site sewage disposal systems, the ordinances call for adherence to Washington County Code and inspection. Washington County has provided all relevant data to the Metropolitan Council, such that it can be edited to produce a map of all known SSTS sites in Lakeland Shores. Nonconforming systems are included in the County's Comprehensive Plan in the Wastewater Treatment section, which includes a map of all known replacement orders from 2012 to 2017.

5.3 - Stormwater Management

Lakeland Shores is entirely within the Middle St. Croix Watershed District. As a member community, the City agrees to manage the water resources within the City and in cooperation with the adjoining municipality of Lakeland. The City has adopted the watershed plan of the Middle St. Croix Watershed Management Organization (MSCWMO) and in 2008, the City adopted an ordinance relating to storm runoff and water management. The ordinance details the control of and goal reductions for surface water management in the City.

The City has very limited infrastructure to handle storm water (Exhibits F & I). One of the City's Goals, as stated in 1.4 of the Plan, is to establish a controlled storm water system including but not limited to rain gardens, seepage beds, rain barrels and French drains. These improvements are predicted to enhance storm water system management and treatment. The City is in the process of locating high impact areas within its boundaries to install initial treatment facilities. The City will then create and

install the appropriately sized and designed storm water facility by working with consulting engineers and the MSCWMO. For further detail, please see the City's Local Surface Water Management Plan with comments by the MSCWMO attached to the current Plan.

Section 6 - Solar Access Protection

The City of Lakeland Shores will protect solar access by requiring minimum sizes for lots, amounts of open space, yard setbacks and maximum height of buildings as indicated in Lakeland Shores Code of Ordinances. Land uses should not preclude the possible use of solar energy systems. Additionally, Subdivision Ordinance #24 requires new major subdivisions to be designed to accommodate extensive use of passive and active solar energy systems with special attention given to street, lot and building orientation. The City will review and revise as necessary the Zoning and Subdivision Ordinances to ensure the protection of solar access.

Section 7 - Historic Preservation

The City of Lakeland Shores adopted Ordinance #17, which aims to protect and preserve the history and culture of the Lower St. Croix National Scenic Riverway in a manner consistent with the National Wild and Scenic Rivers Act (PL 90-542), the Federal Lower St. Croix River Act (P.L. 92-560) and the Minnesota Department of Natural Resources minimum standards and criteria (NR 2200-2202). The City will review and revise as necessary its Code of Ordinances, such as Zoning and Subdivision Ordinances, in order to promote historic preservation.

Section 8 - Parks

There are no regional parks or trails within Lakeland Shores as contained in the Regional Parks Policy Plan adopted by the Metropolitan Council (Exhibit E). The existing Lakeland Shores recreational assets include a bike and walking trail which runs north and south on the City's western border and is connected to the four other Lower St Croix Valley cities' bike/hike trails, providing approximately five miles of pathway. The existing bike/hike trail along CSAH 18 should be periodically repaved and maintained to high engineering standards for public use and to assure the integrity and safety of the bike/hike trail – it was most recently repaved in 2017 (Exhibit H). This bike/hike trail is key to providing access to other healthy activities in area parks and recreational facilities.

The Afton-Lakeland Elementary School provides a playground, baseball fields, soccer fields, an ice rink, a warming house and tennis courts. The tennis courts were renovated in June 2007. The City has made monetary contributions to updating the playground equipment as well as constructing and maintaining the warming house. The City has also made monetary contributions to the St. Croix Valley Sports Complex in Stillwater and has pledged its support to the Lucy Winton Bell Athletic Fields in West Lakeland Township. The City owns open, undeveloped land of about 550' x 70' in size located North of the tennis courts. This public open space is marked on the map (Exhibit I). The City has no present plans to develop this property.

These bike and walking trails, as well as the City's policy of maintaining contributions to the local School District's facilities, all provide area residents with excellent recreational facilities. Access to healthy food is available at the Farmer's Market in Bayport, as well as local grocery stores.

Section 9 - Implementation Program

Lakeland Shores will use its Comprehensive Plan as a tool to make amendments to existing ordinances and enact new ordinances as necessary to support the policies set forth in the Comprehensive Plan.

9.1 - Housing

The median property value in Lakeland Shores, MN is \$275,000, which is 1.41 times larger than the national average of \$194,500. Between 2014 and 2015 the median property value did not change. The homeownership rate of Lakeland Shores, MN is 92.5%, which is higher than the national average of 63.9% (14). Construction in the City will conform to State building codes and be inspected according to the standards therein. The City has a contract with the City of Lakeland to provide permits and inspection services. Septic systems will continue to be inspected and permitted by Washington County.

9.2 - Capital Improvement Program

Newly opened streets will be paved as deemed necessary by the city council or as requested by a majority of property owners along the street. The same policy will apply to existing unpaved streets. The City reserves the right to access benefiting abutting property owners and will decide to exercise this right on a case-by-case basis. No capital expenditure program at this time is anticipated for a municipal sewer system. Individual septic systems will continue to be used. There are no Capital Improvement Plans for community facilities because Lakeland Shores uses area facilities, such as the Afton-Lakeland School, for large meeting if needed.. The City of Lakeland Shores relies on other jurisdictions to provide services including police and fire, water, public library, schools and recreational facilities.

9.3 - Official Controls

Due to the small size of Lakeland Shores, its government has focused on public partnerships and contracted vendors to provide essential services. Since there are very few parcels available to develop it is important that all ordinances be adhered to in order to provide environmental safeguards and preserve the "Rural Residential" character of the area. Ordinances will be amended as required and needs dictate.

The City will continue to work with Federal, State and County officials in protecting the environmental and recreational aspects of the St. Croix River shorelands and blufflands. In future development of the City's commercial zone, the above-mentioned governments will also be called upon when necessary to assure the quality control of any business or entity and to protect the residing property owners and community in general with a pattern of language that is both equitable as well as consistent with Federal, State and County laws. Once adopted, it is the goal of this

updated Comprehensive Plan to provide guidelines and policies for the future community decisions made in the City of Lakeland Shores.

Section 10 - References

1.)

[https://metro council.org/Planning/Publications-And-Resources/Thrive-MSP-2040-Plan-\(1\)/5_ThriveMSP2040_CommunityDesignations.aspx](https://metro council.org/Planning/Publications-And-Resources/Thrive-MSP-2040-Plan-(1)/5_ThriveMSP2040_CommunityDesignations.aspx)

2.)

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3.)

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4.)

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http://www.lakelandshores.govoffice.com/index.asp?SEC=A86EA1F4-5280-4CE9-80A4-FE7F33A2E601&Type=B_BASIC

5.)

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6.)

<https://minnesota.hometownlocator.com/mn/washington/lakeland-shores.cfm>

7.)

<https://www.census.gov/search-results.html?q=city+of+lakeland+shores&search.x=0&search.y=0&search=submit&page=1&stateGeo=none&searchtype=web&cssp=SERP>

https://en.wikipedia.org/wiki/Lakeland_Shores,_Minnesota

8.)

<http://www.lakelandshores.govoffice.com/>

9.)

file:///C:/Users/pgcar/Desktop/CITY%20OF%20LAKELAND%20SHORES%20-%20COMP%20PLAN/02395610_Lakeland-Shores_2015SS.pdf

10.)

<mspairport.com/about-msp>

11.)

[metroairports.org/General-Aviation/General-Aviation-Documents/Lake_Elmo_Airport_2035_LTCP_FINAL_Narrative_Re-\(2\).aspx](metroairports.org/General-Aviation/General-Aviation-Documents/Lake_Elmo_Airport_2035_LTCP_FINAL_Narrative_Re-(2).aspx)

12.)

[google.com/search?q=Lakeland+ballooning+companies&spell=1&sa=X&ved=0ahUKEwjz96WwtLYAhVL74MKHdh7By0QvwUIJigA&biw=644&bih=408](https://www.google.com/search?q=Lakeland+ballooning+companies&spell=1&sa=X&ved=0ahUKEwjz96WwtLYAhVL74MKHdh7By0QvwUIJigA&biw=644&bih=408)

13.)

dot.state.mn.us/aero/index.html

14.)

<https://datausa.io/profile/geo/lakeland-shores-mn/>

Figure 1. Lakeland Shores Community Designation

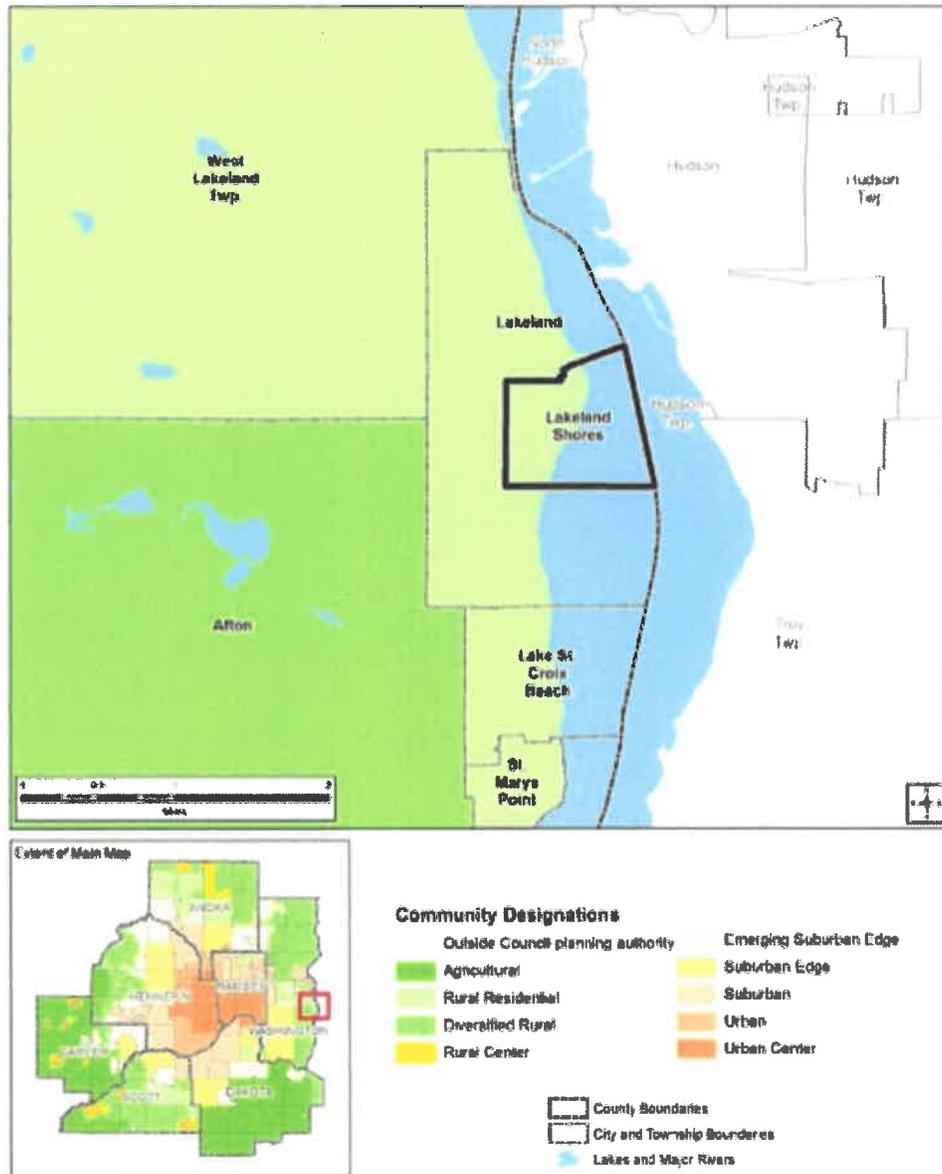


Exhibit A – Community Designation

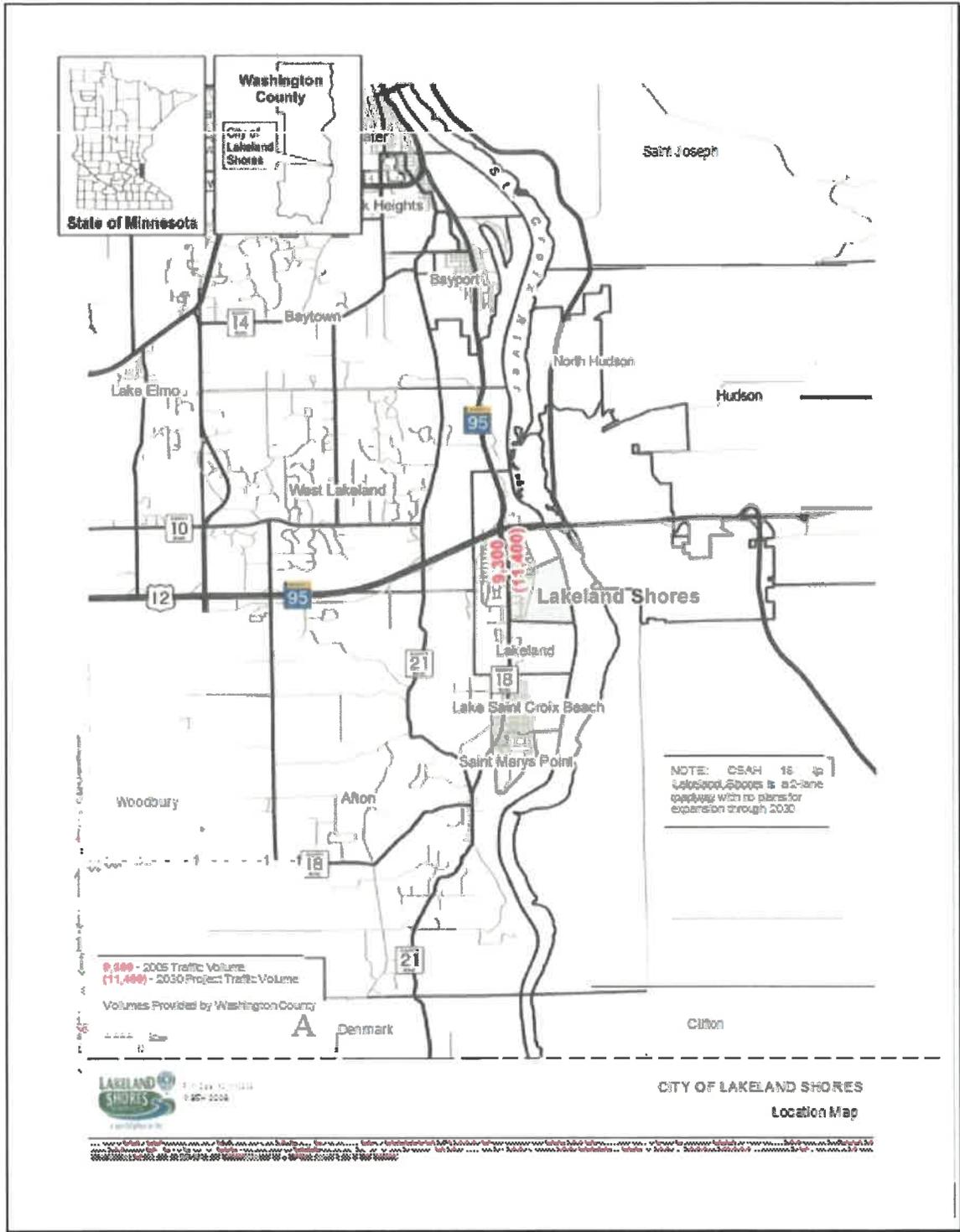


Exhibit B – Location Map

Figure 5. Municipal public water supply system interconnections and regulatory management areas

Lakeland Shores



- Lakes and Major Rivers
- The community's most recent local water supply plan reports that the public water supply system has no interconnections
- The community's most recent local water supply plan reports that the public water supply system has one or more interconnections
- Special Well and Boring Construction Area (SBCA)
- North and East Metro Groundwater Management Area (N&E MGA)
- Disturbed Water Supply Management Area for Mitredon/SE Pass

Exhibit D – Water Interconnection & Regulatory Management Areas

Figure 2. Regional Parks System Facilities In and adjacent to Lakeland Shores

**Regional Parks System
City of Lakeland Shores, Washington County**

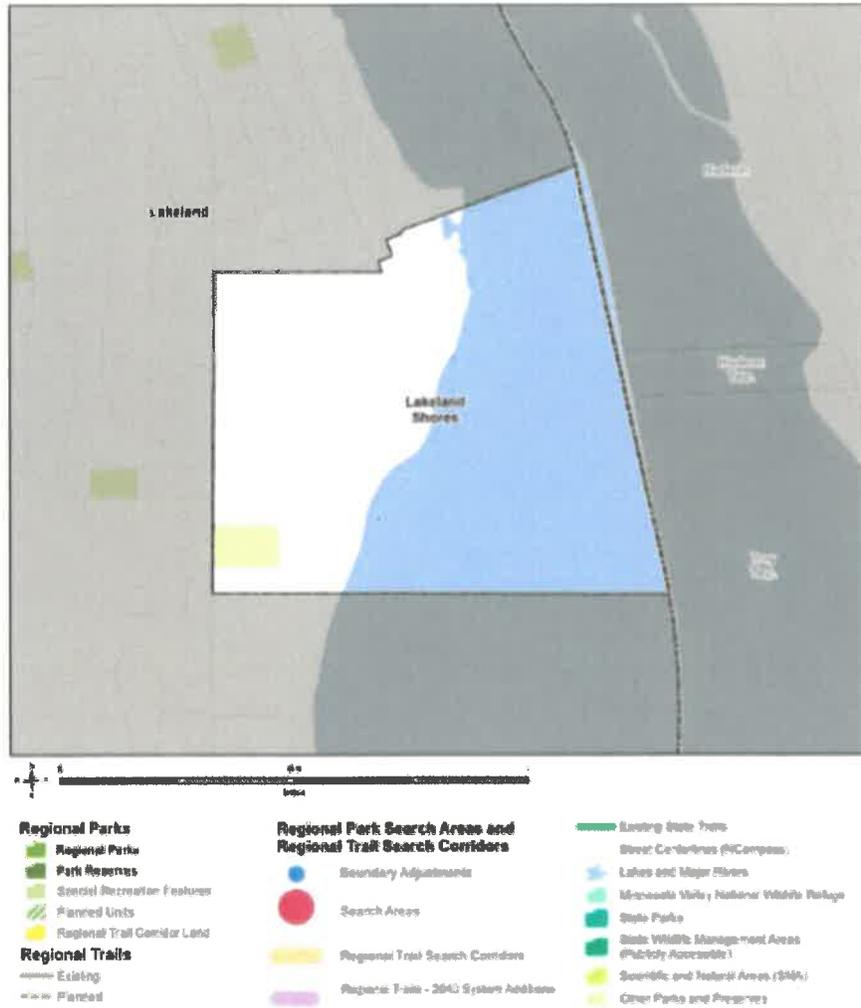
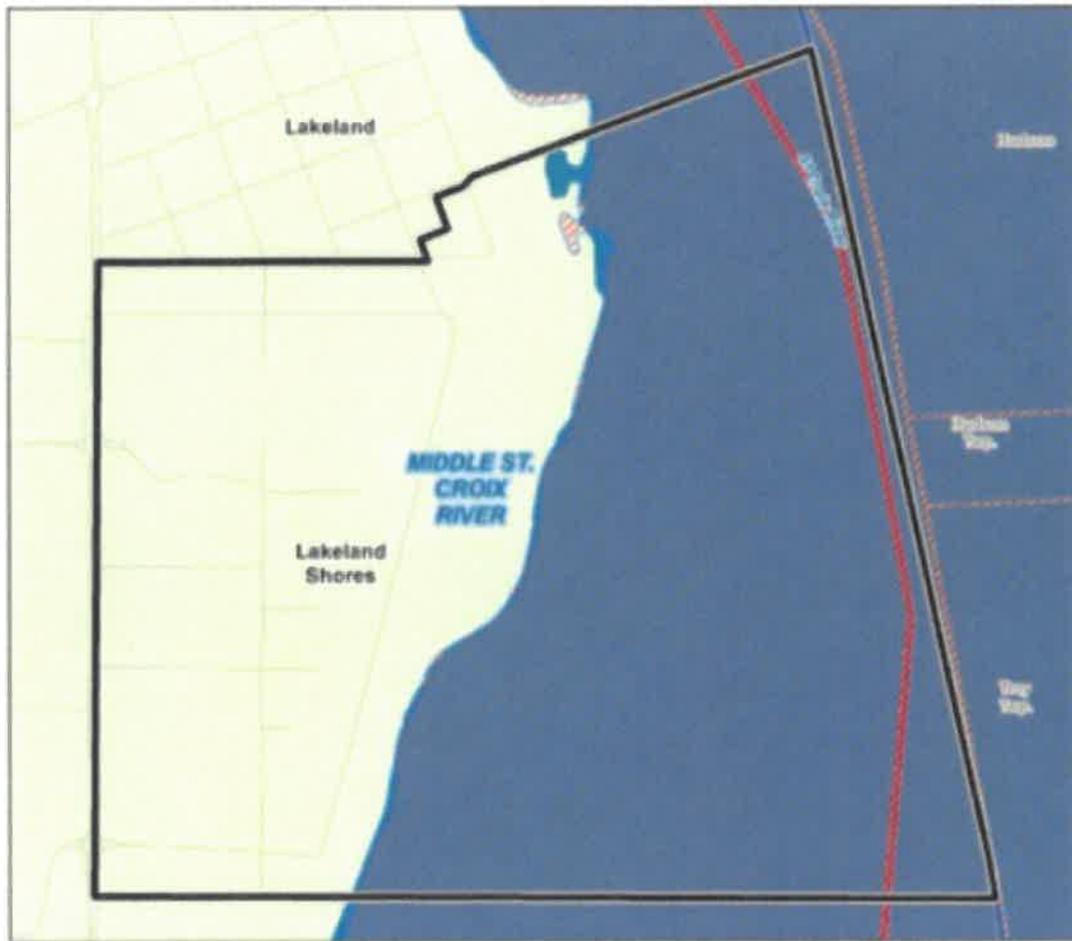


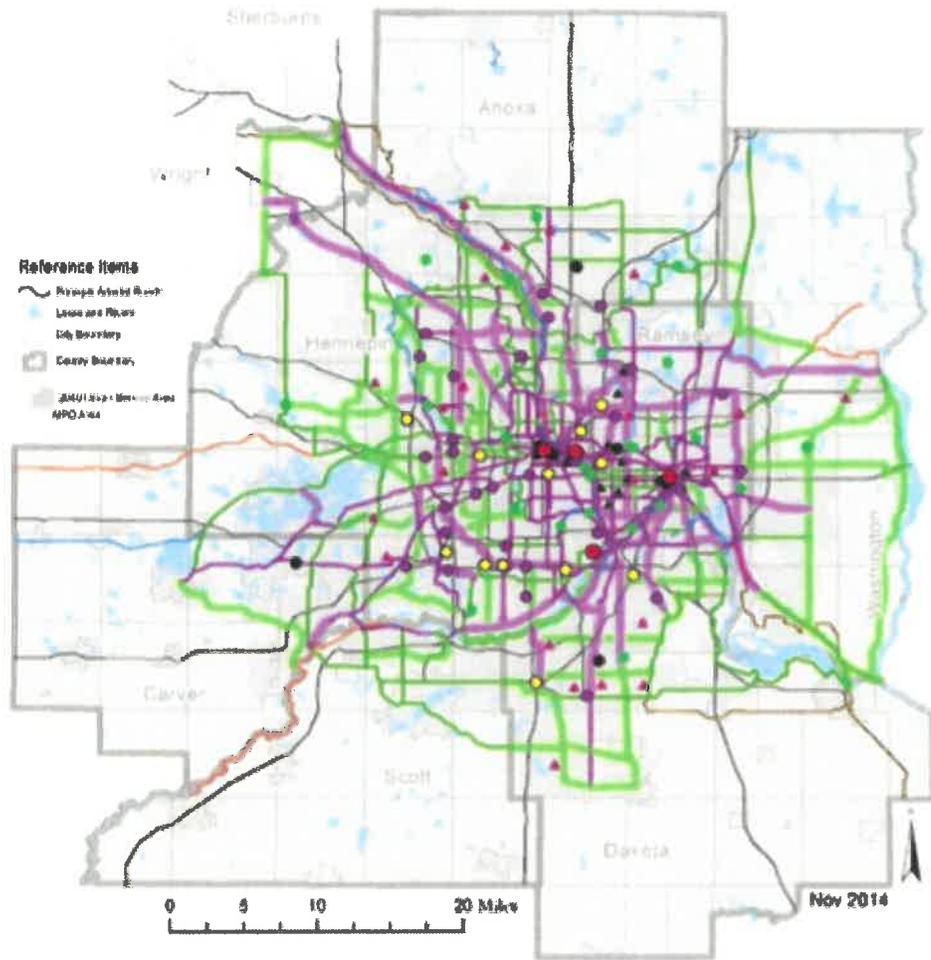
Exhibit E – Regional Parks



- Watershed Management Organization Boundaries
- Watershed Management Organization Type**
 - County
 - Watershed District
 - Watershed Management Organization
- Impaired Lakes (2014 Draft MPCA 303(d) List)
- Impaired Rivers & Streams (2014 Draft MPCA 303(d) List)
- 2014 Priority Lakes
- County Boundaries
- City and Township Boundaries
- Other Lakes and Major Rivers
- Other Streams
- NCompass Street Centerlines

Exhibit F – Watershed Management

Regional Bicycle Transportation Network Vision



- | | | | |
|--|---|---|--|
| <p>Reference Items</p> <ul style="list-style-type: none"> Riprap Artificial Bank Lakes and Rivers City Boundary County Boundary SHU Study Area MPO Area | <p>RBTN Alignments</p> <ul style="list-style-type: none"> Tier 1 Alignments Tier 2 Alignments <p>RBTN Corridors (Alignments Undefined)</p> <ul style="list-style-type: none"> Tier 1 Priority Regional Bicycle Transportation Corridor Tier 2 Regional Bicycle Transportation Corridors | <p>Regional Destinations</p> <ul style="list-style-type: none"> Metropolitan Job Centers Regional Job Centers Subregional Job Centers Large High Schools Colleges & Universities Highly Visited Regional Parks Major Sport & Entertainment Centers | <p>Other Trail Systems</p> <ul style="list-style-type: none"> Regional Trails (Regional Parks Policy Plan) Mississippi River Trail (US Route 45) State Trails (DNR) |
|--|---|---|--|

Exhibit H – Regional Bicycle Transportation Network Vision

Figure 1. Community Map

City of Lakeland Shores, Washington County

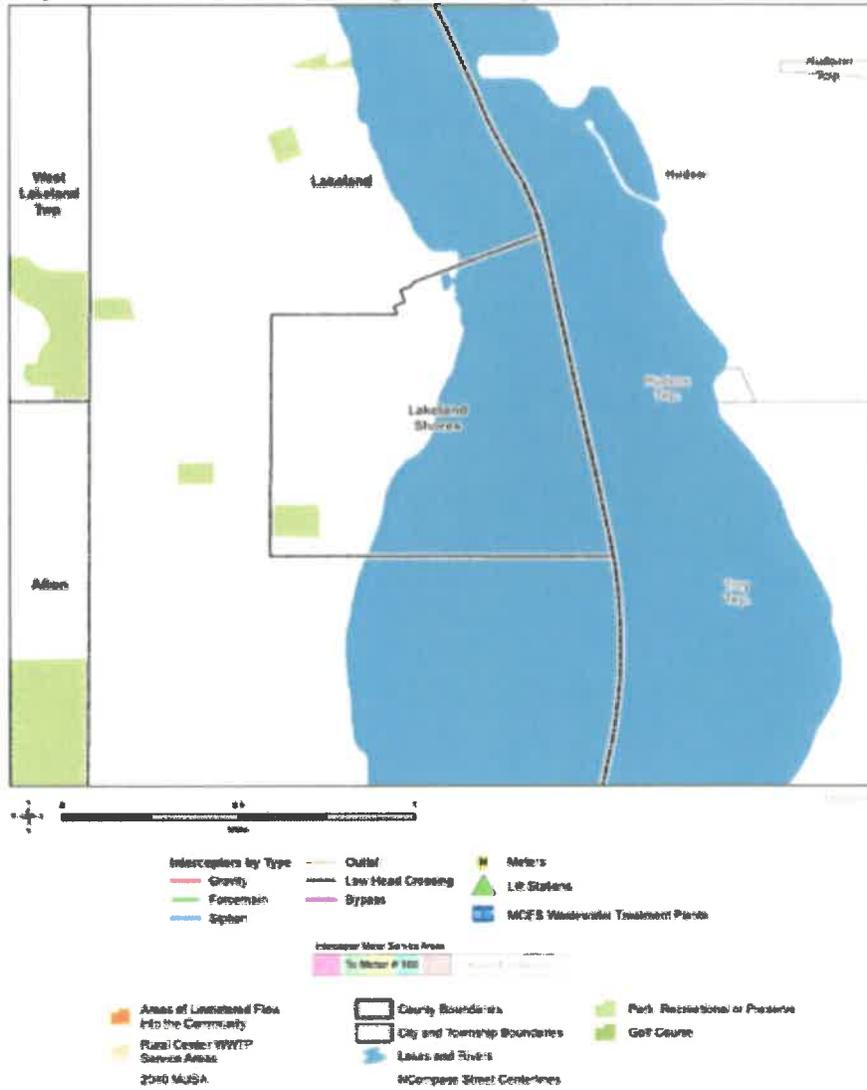


Exhibit I – Open Space Example & Water Resources Map



Exhibit J – Street Map

City of Lakeland Shores, Minnesota

RESOLUTION 2019-04

A RESOLUTION APPROVING SUBMITTAL OF 2040 LAKELAND SHORES COMPREHENSIVE PLAN UPDATE, A COMPILATION OF POLICY STATEMENTS, GOALS, STANDARDS, AND MAPS FOR GUIDING THE OVERALL DEVELOPMENT AND REDEVELOPMENT OF LAKELAND SHORES, TO THE METROPOLITAN COUNCIL

WHEREAS, Minnesota Statutes section 473.864 requires each local governmental unit to review and, if necessary, amend its entire comprehensive plan and its fiscal devices and official controls at least once every ten years to ensure its comprehensive plan conforms to metropolitan system plans and ensure its fiscal devices and official controls do not conflict with the comprehensive plan or permit activities that conflict with metropolitan system plans; and

WHEREAS, Minnesota Statutes sections 473.858 and 473.864 require local governmental units to complete their “decennial” reviews by December 31, 2018; and

WHEREAS, the City of Lakeland Shores applied and received an extension for submittal of the 2040 Comprehensive Plan to April 30, 2019; and

WHEREAS, the City of Lakeland Shores City Council authorized the review and update of its Comprehensive Plan; and

WHEREAS, the proposed Lakeland Shores 2040 Comprehensive Plan is a planning tool intended to guide the future growth and development of Lakeland Shores in a manner that conforms with metropolitan system plans and complies with the Metropolitan Land Planning Act and other applicable planning statutes; and

WHEREAS, the proposed Lakeland Shores 2040 Comprehensive Plan reflect a community planning process conducted in the years 2017 through 2018 involving elected officials, appointed officials, city staff, community organizations, the public at large, developers, and other stakeholders; and

WHEREAS, pursuant to Minnesota Statutes section 473.858, the proposed 2040 Comprehensive Plan was submitted to adjacent governmental units and affected special districts and school districts for review and comment on April 27, 2018, and the statutory six-month review and comment period has elapsed; and

WHEREAS, on February 7, 2019, the City of Lakeland Shores conducted a public hearing on the revised proposed 2040 Comprehensive Plan; and

NOW THERE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKELAND SHORES, MINNESOTA, that the Lakeland Shores 2040 Comprehensive Plan is authorized to be sent to the Metropolitan Council for their review and comment. The motion of the adoption of the foregoing resolution was duly made by Member _____, and duly seconded by Member _____. Upon vote being taken thereon, the following voted in favor:

Whereupon this resolution is duly adopted on February , 2019.

Mayor Brian Zeller

Attest:

Interim Clerk

4th Street Mill & Overlay

- Council has authorized preparation of bid documents and solicitation of bids.
- The estimated cost of the project is \$47,000 (including construction and engineering). I may have rounded off to \$50,000 when I presented this to the Council, I just can't recall.
- In order to put the City in the best position for bidding, we will prepare to solicit bids in early spring, just after Lakeland's larger street project bids on March 27th. Bidding just after Lakeland should result in the lowest cost to Lakeland Shores as the Lakeland contractor will already have secured the larger project and will have reduced mobilization costs as a result.
- There may be an opportunity to partner with the City of St. Mary's Point as was done in 2017. I will evaluate this option and provide more info in the weeks to come. If the Council is not in favor of partnering for some reason, let me know.

Pavement Rejuvenation

- Rejuvenation is a new approach some cities are using (i.e. Woodbury, Golden Valley, Bayport) given the issues we've had with sealcoating. I have discussed this with Council this past summer so I won't review it in detail here. Let me know if you need a refresher.
- The estimated cost of this project is \$5,000. However, this is a very small project so we will need to coordinate with other cities to get a good price.
- Other cities planning to do rejuvenation projects this year include Bayport and St. Mary's Point.
- We will need to hold off on bidding until we get into warmer weather as the bidders will want to see the streets before they submit a bid. Most likely to bid this project in May or June.

Patching

- The City should have budgeted \$4,200 for patching in 2019. As you know, the cost of patching varies from year to year depending on need and patching method desired.
- Once we get into spring/summer conditions, you can do an inspection to determine what's needed (I'll help if you need me).

The above are the planned street expenditures for 2019 that I'm aware of. If the Council wishes, I can come to a future meeting and review the 10-year project forecast.

Let me know if you have any questions or need anything else for this meeting. I'll be at a conference the rest of the week but you can reach me by email or by phone next week.

Included is the Cash Control Statement showing a 12/31/2018 ending cash balance for all Funds of \$540,720.44.

The 2018 General Fund balance for 12/31/2018 is \$75,862.03. This is an increase of \$9,228.38 from the 12/31/2017 General Fund Balance of \$66,633.65. State Auditor's Office recommends a balance of 35 to 50% of the 2019 budget in the general fund at year end. The 2019 Budget is \$155,120 and 50% is \$77,560 so the City is within the guidelines.

The City had a favorable revenue increase over the 2018 budget of \$9,228.38. The Favorable Revenue increase was due to Mayor Zeller not collecting wages with benefits of \$2800, City Attorney fees were not expended of \$4700, and additional interest income of \$1000 due to higher interest rates helped end the year with a revenue increase.

By leaving the 2018 favorable revenue balance of \$9,228.38 in the general fund, the year end balance is in good shape to cover expenses for the year. General Fund Balance can be used to cover expenses if an emergency arises with direction from Council.

Also attached is the Developer Accounts which shows a year end balance of \$6,081.61. Lind Landscape has a large balance due the City of \$3,022.33 which was invoiced 10/31/2018. I will send out another invoice to Lind this month.

I included the Long Term Improvement Fund balance excel worksheet showing year end balance for all activities of \$33,198.74. Surface Water Management currently has a negative balance of \$896.09, I recommend moving funds in the LT Improvement Fund from the interest earnings to Surface Water Management of \$2,000.

Lakeland Shores Fund #407 Street Fund has a balance of \$422,261 at year end. I have not heard of any Small Cities Road Assistance Grants for 2019.