

Lakeland Shores City Council Meeting Minutes | 2020 January 2

Regular City Council Meeting

Lakeland Shores City Council Meeting Call to Order: Mayor Zeller opened the January 2, 2020 City Council meeting at 6:30 p.m.

Council Present: Mayor Brian Zeller, Council Member John Bischoff, Council Member Tim Schroeder, and Council Member Tom Wilson

Council Absent: None

Staff Present: Interim City Clerk

The Pledge of Allegiance was said.

Review and Approve Meeting Agenda: Council Member Schroeder made a motion to approve the agenda, as presented. Council Member Bischoff seconded the motion. Motion carried 4-0. Agenda approved as presented.

Review and Approve Consent Agenda (Items may be pulled for discussion or separate action):

- A) Approve Monthly Claims
- B) December 5, 2019 City Council Meeting Minutes
- C) Humane Society 2020 Contract

Mayor Zeller made a motion to approve Consent Agenda as presented. Council Member Bischoff seconded the motion. Motion carried 4-0. Consent Agenda approved as presented.

Public Comments

There were no public comments.

Unfinished and New Business:

Consideration of Resolution No. 2020-01, 2020 Fee Schedule – There were no proposed changes to the 2020 Fee Schedule.

Mayor Zeller moved to adopt Resolution No. 2020-01, as presented. Council Member Schroeder seconded the motion. Motion carried 4-0 by a roll call vote. Resolution No. 2020-01 was approved.

Consideration of Resolution No. 2020-02, 2020 Appointment List – It was the consensus of the Council that Mayor Zeller would be appointed to the Cable Commission and an appointment to the Yellow Ribbon Alliance LSCV would not be made at this time.

Lakeland Shores City Council Meeting Minutes | 2020 January 2

Mayor Zeller moved to adopt Resolution No. 2020-02, as amended. Council Member Bischoff seconded the motion. Motion carried 4-0. Resolution No. 2020-02 was approved.

Consideration of Resolution No. 2020-03, Designation of 2020 Election Judges – Mayor Zeller thanked the designated election judges for their service.

Mayor Zeller moved to adopt Resolution No. 2020-03, as presented. Council Member Schroeder seconded the motion. Motion carried 4-0. Resolution No. 2020-03 was approved.

Consideration of Appointment to Vacant Council Seat – It was the consensus of the Council to leave the Council seat vacant at this time.

Council and Staff Reports:

City Clerk/Zoning Administrator Report – Staff provided a 2020 City Council Meeting Calendar to the Council noting the calendar will be posted on the City website. A copy of the Lake St. Croix Beach newsletter honoring Council Member Kopesky was also distributed. Staff advised the City received a letter from the Metropolitan Council regarding the Comprehensive Plan noting there are very few outstanding items that are being worked on.

Mayor and Council Reports:

Council Member Schroeder – Council Member Schroeder stated Council Member Wilson did message him that he may be late. He suggested Council Members let the clerk know if they are unable to attend a meeting.

Council Member Bischoff – Council Member Bischoff stated the City survived another snow storm. Most of the roads are fairly free of slush except for 2nd Street. Tri-County did a good job of plowing again. He welcomed everyone to the New Year.

Mayor Zeller – Mayor Zeller stated he had no updates but is continuing with the regular WMO meetings.

Adjourn: Mayor Zeller made a motion to adjourn the meeting. Council Member Bischoff seconded the motion; Motion carried 4-0. Mayor Zeller adjourned the meeting at 7:03 p.m.

City Council of Lakeland Shores

Brian Zeller, Mayor

Interim City Clerk

City of Lakeland Shores
Disbursement Detail - Claims to be Approved
February 1 through February 29, 2020

Checks Numbered		Description	Amount
From	To		
EFT	4108 4110	AT & T, MN PERA, Xcel Energy	\$ 202.40
Payroll	6709 6711	Council Payroll February 2020	\$ 491.13
Vendor Checks	6712 6718	Vender Check Payments**	\$ 4,881.98
Total Claims to Be Approved			\$ 5,084.38

**Attached Copy of Invoice for check listed below:

Check	6528	Short-Elliott-Hendrickson Inc - Local Surface Water Plan	Check Amounts
			\$ 2,062.11

Prepared by Neil Soltis, Treasurer

Date Range : 2/1/2020 To 2/29/2020

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Check #</u>	<u>Approved</u>	<u>Total</u>	<u>Account #</u>	<u>Detail</u>
02/03/2020	Xcel Energy - EFT	Acct # 51-6971717-9 Street Lighting - 16695 N 3rd St #652184130	346	4108	Yes	\$78.15	100-43160-381	\$78.15
02/11/2020	Short-Elliott-Hendricks on Inc	Inv 379502 Engineering Services - through 01/31/20	348	6713	Yes	\$2,062.11	407-43101-310-301	\$294.81
02/18/2020	MN PERA - EFT	PERA - February, 2020	349	4109	Yes	\$52.50	100-41101-121	\$26.25
02/18/2020	Stenslund Inspections	Inv - February 2020	347	6712	Yes	\$705.50	100-42408-310	\$705.50
02/28/2020	AT & T Mobility (EFT)	Bldg Prmt LS20-01 - 20-06	350	4110	Yes	\$71.75	100-41901-321	\$71.75
02/28/2020	City of Lake St Croix Beach	Cell Phone	352	6715	Yes	\$125.00	100-41901-412	\$125.00
02/28/2020	City of St Mary's Point	Inv# March, 2020 - RENTAL OF CITY HALL & CABINET RENTAL	353	6716	Yes	\$473.36	100-43241-405	\$473.36
02/28/2020	Cowboys N Clowns	Recycling Services - February, 2020	354	6717	Yes	\$1,000.00	100-41425-310	\$1,000.00
02/28/2020	Neil Soltis	Clerk - February, 2020	355	6718	Yes	\$400.00	100-41510-310	\$400.00
02/28/2020	Washington County Road & Bridge	Treasurer services - February, 2020	351	6714	Yes	\$116.01	100-43125-224	\$116.01
Total For Selected Claims						\$5,084.38		



Invoice

Invoice Number: 381117

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055



BILL TO:

Accounts Payable
City of Lakeland Shores
PO Box 246
Lakeland Shores MN 55043

Pay This Amount **\$2,062.11**
Due Date 12-MAR-20
Invoice Date 11-FEB-20
Bill Through Date 31-JAN-20
Terms 30 NET
SEH Customer Acct # 1384
Customer Project #
Agreement / PO # 145435

RÉMIT PAYMENT TO:

Short Elliott Hendrickson, Inc.
NW6262
PO Box 1450
Minneapolis, MN 55485-6262

Project Manager
Client Service Manager
Accounting Representative

John Parotti
jparotti@sehinc.com
715.246.9906
John Parotti
jparotti@sehinc.com
715.246.9906
Janelle Stephens
jstephens@sehinc.com
715.246.9906

Project #	Project Name	Project Description
145435	LAKSH LS City Eng Svcs	Lakeland Shores City Engineering Services

Notes:

Task: 1100 - Comprehensive Plan Assistance

Direct

Personnel	Hours	Amount	
Senior Project Manager	1.50	\$296.35	
	1.50		\$296.35
			Task: 1100 Total: \$296.35

Task: 1101 - Local Surface Water Plan

Direct

Personnel	Hours	Amount	
Staff Engineer	10.00	\$1,144.71	
Senior Project Manager	1.00	\$197.57	
Senior Admin Assistant	0.25	\$29.89	
	11.25		\$1,372.17
			Task: 1101 Total: \$1,372.17



Invoice

Invoice Number: 381117

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

Task: 5019 - 2019 Pavement Rehabilitation Project

Direct

Personnel	Hours	Amount	
Senior Project Manager	1.25	\$246.96	
Senior Admin Assistant	0.40	\$47.85	
	<u>1.65</u>		\$294.81

Task: 5019 Total: \$294.81

Task: 9009 - 125 Lakeland Shores Road; Application Review

Direct

Personnel	Hours	Amount	
Senior Project Manager	0.50	\$98.78	
	<u>0.50</u>		\$98.78

Task: 9009 Total: \$98.78

Invoice total **\$2,062.11**

CLAIM 348