

Lakeland Shores City Council Meeting
May 7, 2020, 6:30 p.m.
Lake St. Croix Beach City Hall



- 1) Regular Council Meeting**
 - Call to Order
 - Roll Call
 - Pledge of Allegiance
 - Adopt Agenda

- 2) Consent Agenda (Items may be pulled for discussion and/or separate action)**
 - A) Approve Monthly Claims
 - B) March 5, 2020 City Council Meeting Minutes
 - C) Resolution No. 2020-05, LSCVFD General Membership By-Laws

- 3) Public Comments**

- 4) Unfinished and New Business**
 - A) Consideration of Resolution No. 2020-04, Adopting the 2040 Lakeland Shores Comprehensive Plan Update
 - B) Consideration and Award of 2020 Pavement Rejuvenation Project
 - C) Consideration of Community Award Policy

- 5) Council and Staff Reports**
 - A) Staff Updates
 - i. City Clerk

 - B) Mayor and Council Reports
 - i. Council Member Schroeder
 - ii. Council Member Wilson (Council and Fire Department)
 - iii. Council Member Bischoff
 - iv. Mayor Zeller

- 6) Adjourn**

City of Lakeland Shores
Disbursement Detail - Claims to be Approved
April 1 through April 30, 2020

Checks Numbered		Description	Amount
From	To		
EFT	4114	4117 AT & T, EFTPS (Medicare), MN PERA, Xcel Energy	\$ 247.28
Payroll	6546	6549 Council Payroll April 2020	\$ 491.13
Vendor Checks	6550	6558 Vender Check Payments**	\$ 12,951.75
Total Claims to Be Approved			\$ 13,690.16

**Attached Copy of Invoice for check listed below:

Check	Check Amounts
Check Lower St. Croix Valley Fire - 2nd quarter	\$ 6,540.75
Check Middle St. Croix River Watershed District - 2020	\$ 837.01
Check SEH - engineering	\$ 1,282.64
Check Stenslund Inspections	\$ 2,248.33
	<u>\$ 10,908.73</u>

Prepared by Neil Soltis, Treasurer

Date Range : 4/1/2020 To 4/30/2020

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
04/23/2020	Xcel Energy - EFT	Acct # 51-6971717-9 Street Lighting - 16695 N 3rd St #652184130	370	\$77.53	100-43160-381-	Street Lighting	\$77.53
04/23/2020	AT & T Mobility (EFT)	Inv#287268193497X091 52018 Cell Phone	371	\$71.57	100-41901-321-	General Management	\$71.57
04/23/2020	MIN PERA - EFT	PERA - April, 2020	372	\$52.50	100-41101-121- 100-41101-173-	Mayor/Council Mayor/Council	\$26.25 \$26.25
04/23/2020	EFTPS - EFT	Medicare Tax - 1st qtr 2020	373	\$45.68	100-41101-135- 100-41101-174-	Mayor/Council Mayor/Council	\$22.84 \$22.84
04/23/2020	Lower St Croix Valley Fire District	2020 2nd quarter fire protection services	374	\$6,540.75	302-42201-405-	Fire Protection	\$6,540.75
04/23/2020	Heldt, Joan	Reimburse for Election mileage	375	\$21.48	406-41960-439-	Elections	\$21.48
04/23/2020	Middle St Croix River WMO	Joint Powers Agreement - 1st half contribution	376	\$837.01	100-46103-490-	Watershed Management	\$837.01
04/23/2020	Short-Elliott-Hendrickson Inc	Inv 379502 Engineering Services - through 03/31/20	377	\$1,282.64	406-43101-310-202 100-43101-310- 407-43101-310-310 100-43101-310- 205-43101-310-115	Engineering Services Engineering Services Engineering Services Engineering Services Engineering Services	\$98.78 \$49.39 \$393.59 \$49.39 \$691.49
04/23/2020	Stenslund Inspections	Inv - April, 2020 Bldg Prnt L520-09 - 20-11	378	\$2,248.33	100-42408-310-	Building Inspections	\$2,248.33

Date Range : 4/1/2020 To 4/30/2020

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
04/23/2020	City of St Mary's Point	Recycling Services - April, 2020	379	\$496.54	100-43241-405-	Recycling	\$496.54
04/23/2020	City of Lake St Croix Beach	Inv# April, 2020 - RENTAL OF CITY HALL & CABINET RENTAL	380	\$125.00	100-41901-412-	General Management	\$125.00
04/23/2020	Cowboys N Clowns	Clerk - April, 2020	381	\$1,000.00	100-41425-310-	Clerk	\$1,000.00
04/23/2020	Neil Solitis	Treasurer services - April, 2020	382	\$400.00	100-41510-310-	Treasurer	\$400.00
Total For Selected Claims				\$13,199.03			\$13,199.03



4/30/2020
Date

Lower St Croix Valley Fire District

PO Box 234
Lakeland, MN 55043-0234

Invoice

Date	Invoice #
4/4/2020	Levy2Qtr20

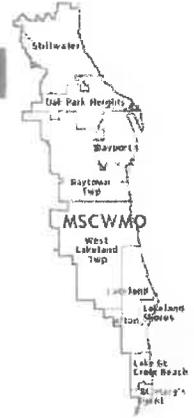
Bill To
City of Lakeland Shores C/O Treasurer P O Box 246 Lakeland, MN 55043

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Fire Protection Services - 2nd Quarter 2020	6,540.75	6,540.75
Total			\$6,540.75

MIDDLE ST. CROIX WATERSHED MANAGEMENT ORGANIZATION

455 Hayward Avenue, Oakdale MN 55128
Phone 651.330.8220 x22 fax 651.330.7747 www.mscwmo.org



March 19, 2020

Honorable Mayor Brian Zeller
City of Lakeland Shores
P.O. Box 246
Lakeland MN 55043

RE: 2020 First Half Contribution Request

Honorable Mayor Zeller:

The Middle St. Croix Watershed Management Organization's (MSCWMO) 2020 budget was set at \$142,348.00. We are sending this letter to remind you that second half contribution payments are due on May 1st, 2020.

The MSCWMO approved their 2020 budget on September 12, 2019. Based on the funding formula in the Joint Powers Agreement, your 2020 annual contribution will be \$1,674.01.

Based on the funding formula in the Joint Powers Agreement, your community's **first-half payment, due May 1st is \$837.01.**

The MSCWMO Board of Managers thanks your community for its continued support of the watershed management organization. If you have any questions or comments regarding the budget, please contact Matt Downing at 651-330-8220 ext. 22 or at mdowning@mnwcd.org.

Sincerely,

Matt Downing, Administrator
Middle St. Croix Watershed Management Organization

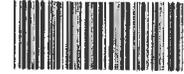
cc: MSCWMO Board Member Brian Zeller



Invoice

Invoice Number: 384538

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055



BILL TO:

Accounts Payable
City of Lakeland Shores
PO Box 246
Lakeland Shores MN 55043

Pay This Amount **\$1,282.64**
Due Date 08-MAY-20
Invoice Date 08-APR-20
Bill Through Date 31-MAR-20
Terms 30 NET
SEH Customer Acct # 1384
Customer Project #
Agreement / PO # 145435

REMIT PAYMENT TO:

Short Elliott Hendrickson, Inc.
PO Box 64780
Saint Paul, MN 55164-0780

Project Manager John Parotti
jparotti@sehinc.com
715.246.9906
Client Service Manager John Parotti
jparotti@sehinc.com
715.246.9906
Accounting Representative Janelle Stephens
jstephens@sehinc.com
715.246.9906

**PLEASE UPDATE YOUR RECORDS AND
REMIT PAYMENTS TO OUR NEW
LOCKBOX ADDRESS SHOWN ABOVE.**

Project #	Project Name	Project Description
145435	LAKSH LS City Eng Svcs	Lakeland Shores City Engineering Services

Notes:

Task: 1101 - Local Surface Water Plan

Direct

Personnel	Hours	Amount	
Senior Project Manager	0.50	\$98.78	
	0.50		\$98.78
			Task: 1101 Total: \$98.78

Task: 5003 - Capital Improvement Planning

Direct

Personnel	Hours	Amount	
Senior Project Manager	0.25	\$49.39	
	0.25		\$49.39
			Task: 5003 Total: \$49.39

Task: 5007 - Pavement Rejuvenator Project



Invoice

Invoice Number: 384538

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

Task: 5007 - Pavement Rejuvenator Project

Direct

Personnel	Hours	Amount	
Senior Project Manager	1.75	\$345.74	302
Senior Admin Assistant	0.40	\$47.85	
	<u>2.15</u>		\$393.59

Task: 5007 Total: \$393.59

Task: 5014 - Spring Load Restrictions: Forward Notice to City, Answer Questions and Provide General Assistance as Requested

Direct

Personnel	Hours	Amount	
Senior Project Manager	0.25	\$49.39	
	<u>0.25</u>		\$49.39

Task: 5014 Total: \$49.39

Task: 9016 - 165 Quinlan Avenue North; Preapplication Meeting and Plan Review

15

Direct

Personnel	Hours	Amount	
Senior Project Manager	3.50	\$691.49	
	<u>3.50</u>		\$691.49

Task: 9016 Total: \$691.49

Invoice total \$1,282.64

STENSLAND INSPECTIONS

15199 8th St N

Stillwater, MN 55082

INVOICE

DATE: April 2020

BILLED TO:

City of Lakeland Shores Box 246 Lakeland Mn 55043

DATE DESCRIPTION

DATE	DESCRIPTION	
April 2020	Bldg Permits	
	LS20-09	1611.10
	LS20-10	427.73
	LS20-11	209.50
TOTAL		\$2248.33

Lakeland Shores City Council Meeting Minutes | 2020 March 5

Regular City Council Meeting

Lakeland Shores City Council Meeting Call to Order: Mayor Zeller opened the March 5, 2020 City Council meeting at 6:30 p.m.

Council Present: Mayor Brian Zeller, Council Member John Bischoff, Council Member Tim Schroeder, and Council Member Tom Wilson

Council Absent: None

Staff Present: Interim City Clerk

The Pledge of Allegiance was said.

Review and Approve Meeting Agenda: Council Member Wilson made a motion to approve the agenda, as presented. Council Member Schroeder seconded the motion. Motion carried 4-0. Agenda approved as presented.

Review and Approve Consent Agenda (Items may be pulled for discussion or separate action):

- A) Approve Monthly Claims
- B) January 2, 2020 City Council Meeting Minutes
- C) Humane Society 2020 Contract

Council Member Bischoff made a motion to approve the Consent Agenda as presented. Council Member Wilson seconded the motion. Motion carried 4-0. Consent Agenda approved as presented.

Public Comments

Lieutenant Van Klei was present to answer any questions regarding law enforcement in the community and noted the Department is preparing for the spring flooding.

Unfinished and New Business:

Discussion of Remembrance of City Officials – Mayor Zeller advised the family of Council Member Kopesky reached out to him regarding some sort of remembrance or memorial for Mr. Kopesky for his years of service to the community. There have been many people serve the City in the past and will in the future. He suggested perhaps doing something with the City parkland or adding names and years of service to the City bench.

Council Member Bischoff stated he believes a plaque on the bench is a good idea but does not think the City needs a policy in place for memorials.

Lakeland Shores City Council Meeting Minutes | 2020

March 5

It was the consensus of the Council to direct staff to look into a plaque and costs that can be attached to the City bench.

Cable Commission Update – Mayor Zeller advised a Cable Commission meeting was held in February that was very contentious as the JPA is not being followed as well as the by-laws. He noted both of those documents do need to be updated. Two members from each Council are members and an alternate is allowed. He stated he would be recommending only one member from each Council be included as well as one vote. It appears that no one had or could locate minutes from 2019 meetings. He stated he will be working with the Cable Commission and each City will have to approve the JPA and by-laws.

Water Department Joint Powers Agreement – Mayor Zeller advised he needs to do a better job of talking with the City of Lakeland to be more engaged. The JPA that is in place is not being following and the City did not advise us on services or consult with us on a rate increase. He stated he would like to make them aware of the ways they are not communicating with the City so will draft a letter to send. If any Council Members have comments relating to the letter please send them to the Clerk. He noted the current reserve balance is very low and the rates have been increased.

Discussion of 2020 Clean up Day – Mayor Zeller advised he would like the City to participate in the Lakeland and Lake St. Croix Beach Spring Clean Up scheduled for May 2, 2020 from 8:00 am to noon at the Valley Baptist Parking lot.

It was the consensus of the Council to participate in the joint Spring Clean Up.

City Council Vacant Seat Appointment – Staff advised no letters of interest have been submitted for the vacant seat.

The Council indicated the seat would be left vacant unless a resident submits a letter of interest very soon.

2020 Street Maintenance Project – Road Commissioner Bischoff advised there are three street segments that should receive rejuvenator in 2020:

Quixote Ave – from 3rd St N to Upper 3rd St N
Quinlan Ave – from Division to north dead end
Quinlan Ave – from 2nd St N to 3rd St N

The total estimated cost for the project is \$3,500. The Council should direct the Engineer to obtain a quote from the rejuvenator for Council consideration.

Council Member Bischoff moved to authorize the City Engineer to obtain a rejuvenator quote for the three segments of roadway, as presented. Mayor Zeller seconded the motion. Motion carried 4-0. Authorization for rejuvenator quote for the 2020 Street Maintenance Project was approved.

Council and Staff Reports:

City Clerk/Zoning Administrator Report – No report was given.

Mayor and Council Reports:

Council Member Schroeder – Council Member Schroeder had no report.

Council Member Wilson – Council Member Wilson stated the annual recycling joint powers meeting will be scheduled soon. The Relief Association has contracted with two retired firefighters to rewrite the by-laws. All cities will have to approve the by-laws. Health Partners may be servicing this area at some point in the future. That will affect staffing, equipment, etc. The Association is looking at redoing the five year plan. The building will be paid off in 2024 but other maintenance projects should be completed on the facility.

Council Member Bischoff – Council Member Bischoff stated to this point roads are doing well and there have been very few complaints. The delay in plowing during the last snow event was due to equipment malfunction. The plowing contract runs through 2021 and the City is fortunate to have their services.

Mayor Zeller – Mayor Zeller stated the WMO meeting was canceled last month and he will be absent at the next meeting. He noted there is an effort to consolidate all watershed rules through the State which has turned into a complicated procedure. He indicated he would keep the Council updated.

Adjourn: Council Member Bischoff made a motion to adjourn the meeting. Council Member Schroeder seconded the motion; Motion carried 4-0. Mayor Zeller adjourned the meeting at 7:16 p.m.

City Council of Lakeland Shores

Brian Zeller, Mayor

Interim City Clerk

Lower St Croix Valley Fire Department Relief
Association
1560 St Croix Trail S
Lakeland, MN 55043
(651) 436-7033

Date: Thursday March 12, 2020

From: Lower St Croix Valley Fire Department Relief Association (LSCVFDRA) Board of Directors

To: Honorable Mayor, City Council, & City Administrator

Dear Honorable Mayor, City Council, & City Administrator,

The General Membership (your residents, neighbors & firefighters) of the Lower St Croix Valley Firefighters Relief Association voted at their February 2020 Annual Meeting to approve and adopt restated by-laws for the Association, effective February 11, 2020. This was a very long process we undertook in 2019 with help and support from outside assistance. Our restated by-laws are modeled following the Minnesota Office of the State Auditor (OSA) templates to follow the most up to date MN Statutes.

To comply with State statute, the Relief Association must have all 5 joint powers cities approval for the by-laws that we register with the OSA. The Membership also adopted an extra step to get Joint Powers Fire District Board approval of the restated by-laws as well. This was completed on February 12, 2020. The Relief Association Board is comprised of 2 members from the Fire District and they too were heavily involved in the creation and approval of the by-laws.

We are requesting you add the following resolution/approval to your consent agenda or take action during the Public Safety Fire report at the next city council meeting.

Resolution request:

Whereas, the Lower St Croix Valley Firefighters Relief Association has updated their General Membership By-Laws effective February 11, 2020 and

Whereas, the Lower St Croix Valley Firefighters Relief Association is respectfully requesting the member cities of the Lower St Croix Valley Fire Department to approve the restated by-laws in order to stay compliant with MN State Statute.

Now, therefore, be it resolved by the City Council of the City of Lakeland Shores, Minnesota does hereby approve the Lower St Croix Valley Firefighters Relief Association General Membership by-laws effective February 11, 2020.

If you have any questions, please feel free to contact me.

Sincerely,

Mike Cruz
Secretary, Lower St Croix Valley Firefighters Relief Association
lscbmike@comcast.net
C- (952) 288-5860

Enclosures: General Membership by-laws effective 2/11/2020, fully executed copy

Resolution No. 2020-05
Resolution to Approve Lower St. Croix Valley Fire Department
Restated By-Laws

Whereas, the Lower St Croix Valley Firefighters Relief Association has updated their General Membership By-Laws effective February 11, 2020; and

Whereas, the Lower St Croix Valley Firefighters Relief Association is respectfully requesting the member cities of the Lower St Croix Valley Fire Department to approve the restated by-laws in order to stay compliant with MN State Statute.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
LAKELAND SHORES, MINNESOTA, AS FOLLOWS:**

1. Does hereby approve the Lower St Croix Valley Firefighters Relief Association General Membership by-laws effective February 11, 2020.

Thereupon said resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Clerk. Passed by the City Council, City of Lakeland Shores, Washington County, Minnesota, on this 7th day of May, 2020.

Brian Zeller, Mayor

ATTEST:

City Clerk

MEMORANDUM

SUBJECT: FINAL 2040 COMPREHENSIVE PLAN SUBMITTAL TO METROPOLITAN COUNCIL

DATE: MAY 5, 2020

PREPARED BY: MARK NAGEL, CONSULTANT

BACKGROUND:

After a 2-year process, work on the City's 2040 Comprehensive Plan, including the Water Supply Plan and the Local Surface Water Management Plan, is now complete. The City received confirmation of its completion in mid-April from its Metropolitan Council Sector Representative Jake Reilly. The Metropolitan Council's Community Development Committee tentatively scheduled to approve it on June 1st with final approval by the full Metropolitan Council later in May.

DISCUSSION:

On May 7th, the City Council will consider authorization of the final version the 2040 Comprehensive Plan for submission to the Metropolitan Council. If approved, this will complete the process for the 2040 Comprehensive Plan for Lakeland Shores

Assuming approval, I can then send the final Resolution to the Metropolitan Council for their final review and approval. Once complete, then, of course, is implementation over the next decade.

ACTIONS REQUESTED:

1. Approval of Resolution 2020- 04 regarding submitting the 2040 Comprehensive Plan to Metropolitan Council
2. Direct Staff to forward Resolution 2020-04 to Metropolitan Council

CITY OF LAKELAND SHORES

RESOLUTION 2020 - 04

A RESOLUTION ADOPTING THE 2040 LAKELAND SHORES COMPREHENSIVE PLAN UPDATE, A COMPILATION OF POLICY STATEMENTS, GOALS, STANDARDS, AND MAPS FOR GUIDING THE OVERALL DEVELOPMENT AND REDEVELOPMENT OF THE LOCAL GOVERNMENTAL UNIT

WHEREAS, Minnesota Statutes section 473.864 requires each local governmental unit to review and, if necessary, amend its entire comprehensive plan and its fiscal devices and official controls at least once every ten years to ensure its comprehensive plan conforms to metropolitan system plans and ensure its fiscal devices and official controls do not conflict with the comprehensive plan or permit activities that conflict with metropolitan system plans; and

WHEREAS, Minnesota Statutes sections 473.858 and 473.864 require local governmental units to complete their “decennial” reviews by December 31, 2018; and

WHEREAS, the City of Lakeland Shores authorized the review and update of its Comprehensive Plan; and

WHEREAS, the proposed City of Lakeland Shore’s 2040 Comprehensive Plan is a planning tool intended to guide the future growth and development of the City of Lakeland Shores in a manner that conforms with metropolitan system plans and complies with the Metropolitan Land Planning Act and other applicable planning statutes; and

WHEREAS, the proposed City of Lakeland Shore’s 2040 Comprehensive Plan reflect a community planning process conducted in the years 2016 through 2018 involving elected officials, appointed officials, city staff, community organizations, the public at large, developers, and other stakeholders; and

WHEREAS, pursuant to Minnesota Statutes section 473.858, the proposed 2040 Comprehensive Plan was submitted to adjacent governmental units and affected special districts and school districts for review and comment on April 27, 2018, and the statutory six-month review and comment period has elapsed; and

WHEREAS, the City Council, acting as Planning Commission, has considered the proposed 2040 Comprehensive Plan and all public comments, and

WHEREAS, on February 7, 2019, the City of Lakeland Shores conducted a public hearing on the proposed 2040 Comprehensive Plan; and

WHEREAS, the City of Lakeland Shores approved Resolution 2019 – 04, authorizing the proposed 2040 Comprehensive Plan to be submitted to the Metropolitan Council for review; and

WHEREAS, at its regular meeting, the Metropolitan Council completed its review of the proposed 2040 Comprehensive Plan and found that the Plan meets the requirements of the Metropolitan Land Planning Act; conforms to the metropolitan system plans for transportation (including aviation), water resources, and parks; is consistent with *Thrive MSP 2040*; and is compatible with the plans of adjacent jurisdictions and affected special districts and school districts; and

WHEREAS, the 2040 proposed Comprehensive Plan includes all revisions made during the review process and responds to additional advisory comments that are part of the Metropolitan Council's actions authorizing the City of Lakeland Shores to place its proposed 2040 Comprehensive Plan into effect.

NOW THERE, BE IT RESOLVED BY THE [GOVERNING BODY OF THE LOCAL GOVERNMENTAL UNIT], MINNESOTA, that the City of Lakeland Shore's 2040 Comprehensive Plan is adopted and is effective as of the date of this resolution.

BE IT FURTHER RESOLVED that, pursuant to sections 473.864 and 473.865 of the Metropolitan Land Planning Act, the City of Lakeland Shores will: (1) review its fiscal devices and official controls; (2) if necessary, amend its fiscal devices and official controls to ensure they do not conflict with the 2040 Comprehensive Plan or permit activity in conflict with metropolitan system plans; and (3) submit amendments to fiscal devices or official controls to the Metropolitan Council for "information purposes."

The motion of the adoption of the foregoing resolution was duly made by Member _____, and duly seconded by Member _____. Upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Whereupon this resolution is duly adopted on May 7, 2020.

[MAYOR/CHAIR]

Attest:

[ADMINISTRATOR/CLERK]

Memo

Agenda Item 4C

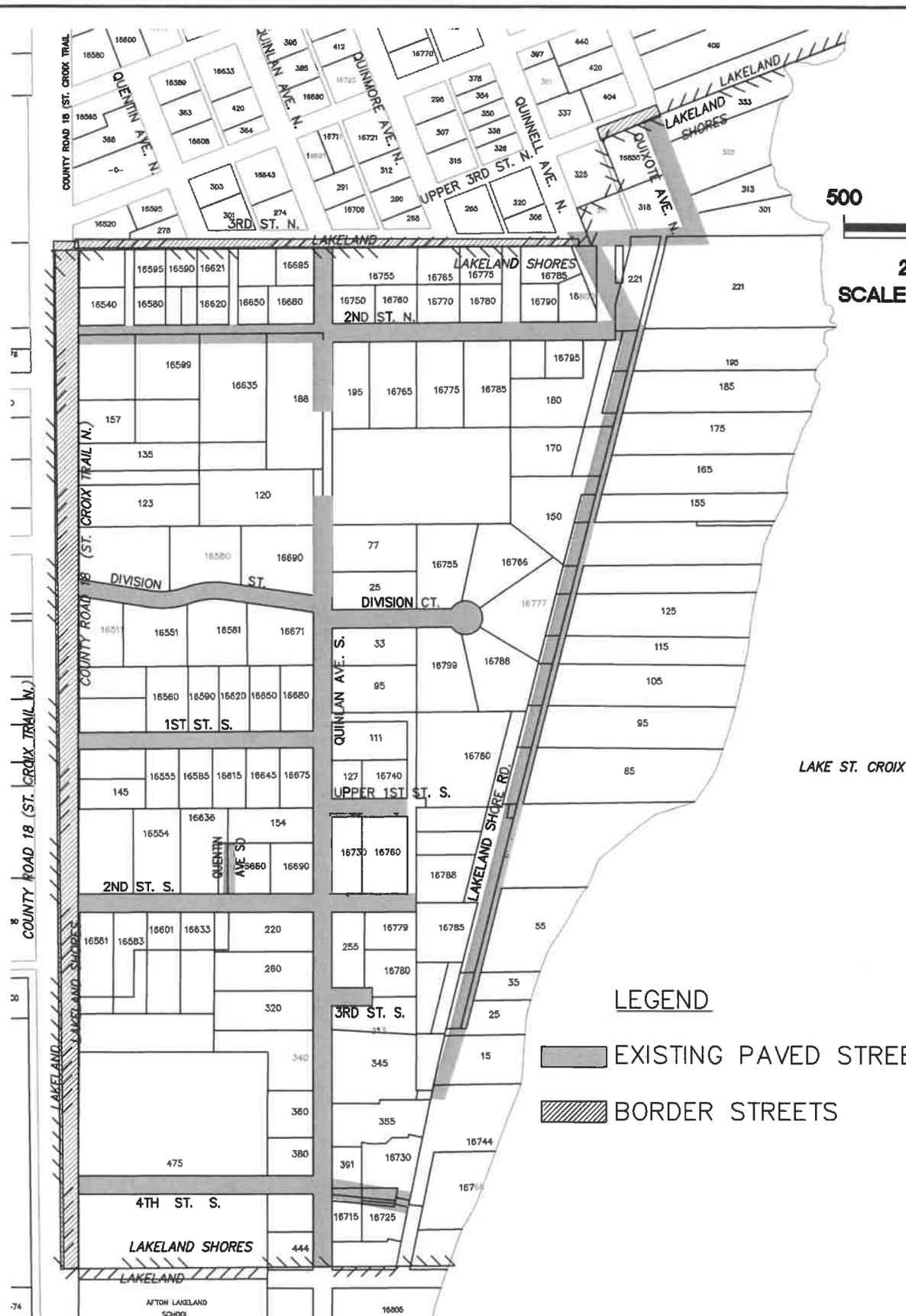
Attached is the contractor's quote for application of the pavement rejuvenator. I have also include a map with the streets included highlighted in yellow. The total amount of the contractor's bid is \$2,402.35 with a small discount offered if three cities all approve the bid. Here are a few background items the Council may be interested in while considering this quote:

1. The contractor is Corrective Asphalt Materials (CAM). They apply a proprietary product which fills air voids in the upper 3/8" of the pavement surface thereby extending pavement life.
2. This product was used on Quinnelle Avenue between 2nd and 3rd Streets in 2019.
3. Rejuvenator is being used by some municipalities as a substitute for seal coating (a.k.a. chip sealing).
4. Incompatibility between pavements constructed in the last 20-25 years and seal coating is believed to be the cause of delamination (i.e. shallow potholes like those on 4th Street South prior to the 2019 mill and overlay project).
5. Seal coating cost is more than 2x that of rejuvenator.
6. In the past 3 years Bayport, Lakeland Shores and St. Mary's Point have contracted for rejuvenator on local streets.
7. In 2020, the cities of Lakeland Shores, Lake St. Croix Beach and St. Mary's Point have requested quotes for rejuvenator projects and each city will be considering approval in May.
8. CAM is tentatively planning to be doing projects in the area in June or July.

Based on our first few rejuvenator projects, I have been impressed with the results. This product offers an affordable alternative to seal coating and I would recommend the Council consider approval of the attached quote if funds are available.



250
SCALE: 1" = 500'



LEGEND

 EXISTING PAVED STREETS

 BORDER STREETS



FILE NO.
LAKSH 145435
DATE:
06/06/2018

**CITY STREET MAP
LAKELAND SHORES,
MINNESOTA**

EXHIBIT
1



Mailing Address:
300 Daniel Boone Trail
South Roxana, IL 62087
Phone: 618-254-3855
Fax: 618-254-2200

Locations:
300 Daniel Boone Trail, South Roxana, IL 62087
43W630 Wheeler Road, Sugar Grove, IL 60554

April 27, 2020

John Parotti, PE
Associate, Senior Project Manager
612.284.1530 direct
RE: Lakeland Shores, MN

Dear Mr. Parotti PE,

Corrective Asphalt Materials, LLC (CAM, LLC) thanks you for the opportunity to bid the city of Lakeland Shores, MN's Asphalt Rejuvenator Project. Please accept the following as our formal proposal to apply Reclamite Maltene Based Rejuvenating Agent to the streets listed below. Quote is based on mobilization price with at least (3) three municipalities scheduled to be completed during the same general timeframe proposed by CAM, LLC. Please note that pricing for projects under 10,000 SY may be subject to larger price fluctuations from year to year.

- Apply Reclamite to 2,089 SY of Asphalt Road Ways
 - **Total: 2,089 @ \$1.15/sq yd = \$2,402.35** (Lakeland Shores, St Mary's Point, and Lake St Croix Beach have all asked for proposals. If all three (3) municipalities accept proposals a discount of \$0.02 will given)
 - Quixote Ave N. from 3rd street to Upper 3rd St North (1022 SY)
 - Quinlan Ave N. from south end to 2nd St N. (240 SY)
 - Quinlan Ave N. from Division Street to North end (827 SY)

CAM's Responsibilities:

- Furnish and apply Reclamite
- Furnish and apply limestone screenings
- Post Sweeping of limestone screenings
- Traffic Control and signage
- Resident Notifications mailed to residents
- Attend to any issues that may arise from work

City of Lakeland Shores' Responsibilities:

- City to supply CAM, LLC a mailing list for Resident Notification
- Projects to be completed in month of June or July

Price good for 30 days. Payment Net 30

Tina Revermann will be contacting you to schedule the project. Info: tina@cammidwest.com, Direct: 618-484-7650

Billing Information (please fill out upon acceptance)

Name: _____ Address: _____
 Phone Number: _____
 Signature: _____

Again, thank you for the opportunity. We look forward to providing our professional services.

Sincerely,

Tina Revermann
Operations Manager 618.484.7650

cc: Colleen West
Business Development 314.267.9313



a special place to be!

The City of Lakeland Shores recognizes exceptional businesses and distinguished residents of our community who have made a significant impact on the City. To nominate someone for this award, please complete this form and submit it to the City of Lakeland Shores with supporting documentation.

Nominations are due by 4:30 p.m. on August 15. Nominations will be reviewed by the City Council and be announced by the Mayor at the City's regular Council meeting in September.

You may submit your nomination either by mail or email. Mail to City of Lakeland Shores, ATTN: City Clerk, PO Box 246, Lakeland, MN 55043, or lakelandshores@gmail.com.

Please complete a separate nomination form for each person or organization you are nominating. If you have any questions, please call (651)436-1789.

Who are you nominating?

Name: _____

Address: _____

Phone: _____

E-mail: _____

Information about you:

Name: _____

Address: _____

Phone: _____

E-mail: _____

Supporting documentation:

Please attach to this nomination form a statement that answers the following questions:

1. What contributions has the nominee made to the community that is beyond the scope of normal civic responsibilities?
2. How have those contributions impacted this community?

3. Discuss the time and energy devoted to community projects.
4. How would you describe the examples set by the nominee?
5. What challenges has the nominee met?

Community Award Policy

I. Guidelines

Lakeland Shores Residents and local businesses are eligible for consideration of a community award presented each year at the City's regular September meeting of every year. The nominator need not be a resident of the City of Lakeland Shores; however, the nominee must be a Lakeland Shores resident or an owner, manager, or employee of a business located in Lakeland Shores. Nominations can be made annually.

II. Criteria

The purpose of the Community Award is to recognize individuals or local businesses that have made a positive impact on the community. Contributions to the community need not have been within a certain time period.

III. Procedure

For consideration of the Community Award, applicants must complete the nomination form and attach the supporting documentation by the deadline. The entry must be submitted by mail or email.

IV. Winner Selection

The City Council will review all nominations and the winner for that year will be determined by the City Council. All nominations received by the deadline will be reviewed by the City Council. The winner will be selected based on best match to the criteria.

V. Award Presentation

The award winner will be announced at the September meeting and the winner will be notified if not present after the September meeting. The award winner will receive a plaque which will be displayed on the City of Lakeland Shores park bench.