

Lakeland Shores City Council Meeting
March 4, 2021, 6:30 p.m.
Lake St. Croix Beach City Hall



1) Regular Council Meeting

- Call to Order
- Roll Call
- Pledge of Allegiance
- Adopt Agenda

2) Consent Agenda (Items may be pulled for discussion and/or separate action)

- A) Approve Monthly Claims
- B) January 7, 2021 City Council Meeting Minutes

3) Public Comments

4) Unfinished and New Business

- A) Consideration of Tri County Plowing Contract Extension
- B) Consideration of Tri County Street Sweeping Contract Extension
- C) Consideration of Bid for 2021 Rejuvenator Project
- D) Consideration of 2021/2022 Street Improvement Project

5) Council and Staff Reports

- A) Staff Updates
 - i. City Clerk

- B) Mayor and Council Reports
 - i. Council Member Schroeder
 - ii. Council Member Wilson (Council and Fire Department)
 - iii. Council Member Hattan
 - iv. Council Member Bischoff
 - v. Mayor Zeller

6) Adjourn

City of Lakeland Shores
Disbursement Detail - Claims to be Approved
February 1 through February 28,2021

	Checks Numbered		Description	Amount
	From	To		
EFT	4153	4155	AT & T, MN PERA, Xcel Energy	\$ 238.05
Payroll	6863	6866	Council Payroll February 2021	\$ 643.99
Vendor Checks	6867	6874	Vender Check Payments**	\$ 3,676.67
Total Claims to Be Approved				<u><u>\$ 4,558.71</u></u>

** Attached Copy of Invoice for check listed below:

	Check	Amount
	6868	1,291.85
	Short-Elliott-Hendrickson Inc - Capital Improvement planning / CSAH 18	\$

Prepared by Neil Solitis, Treasurer

Date Range : 2/1/2021 To 2/28/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/09/2021	Washington County Taxation Division	Inv# 185371 - 2021 Truth in Taxation Notice	10148	\$37.13	100-41901-354-	General Management	\$37.13
02/11/2021	Short-Elliott-Hendrickson Inc	Inv 400275 Engineering Services - through 01/31	10149	\$1,291.85	100-43101-310- 100-43101-310-	Engineering Services Engineering Services	\$410.13 \$881.72
02/13/2021	City of Lake St Croix Beach	Inv# March 2021 - rental City Hall & Cabinet;	10150	\$125.00	100-41901-412-	General Management	\$125.00
02/13/2021	City of St Mary's Point	Recycling Services - February	10151	\$496.54	100-43241-405-	Recycling	\$496.54
02/13/2021	Cowboys N Clowns	Clerk - 2021 February	10152	\$1,000.00	100-41425-310-	Clerk	\$1,000.00
02/13/2021	Neil Sohts	Treasurer - 2021 February	10153	\$400.00	100-41510-310-	Treasurer	\$400.00
02/16/2021	Xcel Energy - FFT	Acct # 51-6971717-9 Street Lighting - 16695 N 3rd St #652184130	10154	\$77.99	100-43160-381-	Street Lighting	\$77.99
02/19/2021	Stenslund Inspections	Inv - January 2021 Bldg Prmt LS21-01	10155	\$104.75	100-42408-310-	Building Inspections	\$104.75
02/19/2021	AT & T Mobility (EFT)	Inv#287268193497X091 52020 Cell Phone	10156	\$72.56	100-41901-321-	General Management	\$72.56
02/19/2021	Washington County Road & Bridge	INV#185440 4 tons Road Salt & Sand - 1/27/21	10157	\$221.40	100-43125-224-	Ice and Snow Removal	\$221.40
02/20/2021	MN PERA - FFT	PERA - 2021 February	10158	\$87.50	100-41101-121-	Mayor/Council	\$43.75

Date Range : 2/1/2021 To 2/28/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
				\$3,914.72	100-41101-173-	Mayor/Council	\$43.75
Total For Selected Claims				\$3,914.72			\$3,914.72

Date



Invoice

Invoice Number: **400275**

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055



BILL TO:

Accounts Payable
City of Lakeland Shores
PO Box 246
Lakeland Shores MN 55043

Pay This Amount \$1,291.85
Due Date 11-MAR-21
Invoice Date 09-FEB-21
Bill Through Date 30-JAN-21
Terms 30 NET
SEH Customer Acct # 1384
Customer Project #
Agreement / PO # 155010

REMIT PAYMENT TO:

Short Elliott Hendrickson, Inc.
PO Box 64780
Saint Paul, MN 55164-0780

Project Manager John Parotti
jparotti@sehinc.com
715.246.9906
Client Service Manager John Parotti
jparotti@sehinc.com
715.246.9906
Accounting Representative Janelle Stephens
jstephens@sehinc.com
715.246.9906

Project # 155010 Project Name LAKSH 2020-22 City Eng Svcs Project Description 2020-22 City Engineering Services

Notes:

Task: 5003 - Capital Improvement Planning

Direct

Personnel	Hours	Amount	
Senior Project Manager	4.00	\$820.26	
Senior Admin Assistant	0.50	\$61.46	
	<u>4.50</u>		\$881.72

Task: 5003 Total: \$881.72

Task: 5011 - CSAH 18 - Correspond and Meet with County Staff, Convey Information to Mayor and/or Streets Commissioner

Direct

Personnel	Hours	Amount	
Senior Project Manager	2.00	\$410.13	
	<u>2.00</u>		\$410.13

Task: 5011 Total: \$410.13



Invoice

Invoice Number: **400275**

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

Invoice total

\$1,291.85

Lakeland Shores City Council Meeting Minutes | 2021 January 7

Regular City Council Meeting

Lakeland Shores City Council Meeting Call to Order: Mayor Zeller opened the January 7, 2021 City Council meeting at 6:30 p.m.

Council Present: Mayor Brian Zeller, Council Member Tim Hatten, Council Member Tim Schroeder and Council Member Tom Wilson

Council Absent: Council Member John Bischoff

Staff Present: Interim City Clerk

The Pledge of Allegiance was said.

Review and Approve Meeting Agenda: Council Member Schroeder made a motion to approve the agenda, as presented. Council Member Wilson seconded the motion. Motion carried 4-0. Agenda was approved as presented.

Review and Approve Consent Agenda (Items may be pulled for discussion or separate action):

- A) Approve Monthly Claims
- B) November 12, 2020 City Council Meeting Minutes

Mayor Zeller made a motion to approve the Monthly Claims as presented. Council Member Wilson seconded the motion. Motion carried 4-0. Monthly Claims were approved.

Mayor Zeller made a motion to approve the November 12, 2020 City Council Meeting Minutes as presented. Council Member Wilson seconded the motion. Motion carried 3-0 with Council Member Hatten abstaining. November 12, 2020 City Council Meeting Minutes were approved.

Public Comments

No one was present for public comments.

Unfinished and New Business:

Consideration of Resolution No. 2021-01, 2021 Fee Schedule – Staff advised there are no proposed changes to the 2021 Fee Schedule.

Mayor Zeller made a motion to adopt Resolution No. 2021-01, as presented. Council Member Schroeder seconded the motion. Motion carried 4-0. Resolution No. 2021-01 was approved.

Lakeland Shores City Council Meeting Minutes | 2021 January 7

Consideration of Resolution No. 2021-02, 2021 Appointment List – Staff advised the appointment list included in the packets is the 2020 Appointment List. Council should discuss the appointments and revised as needed.

Council made revisions to the appointment list relating to the Cable Commission, LSCVFPD, WMO and Yellow Ribbon Alliance LSCV.

Mayor Zeller made a motion to adopt Resolution No. 2021-02, as amended. Council Member Wilson seconded the motion. Motion carried 4-0. Resolution No. 2021-02 was approved.

Consideration of 2021 Meeting Calendar – Staff presented a 2021 Council Meeting Calendar noting all meeting dates are subject to change.

Council Member Wilson moved to approve the 2021 Meeting Calendar, as presented. Council Member Hatten seconded the motion. Motion carried 4-0. The 2021 Meeting Calendar was approved.

Consideration of Planning Services/Land Use Applications – Interim City Clerk advised a proposal was included in the Council packets for planning services relating to land use applications.

Council Member Wilson moved to approve Consulting Contract with SHC, as presented, on a case by case basis. Mayor Zeller seconded the motion. Motion carried 4-0. SHC contract was approved.

Council and Staff Reports:

City Clerk/Zoning Administrator Report – Provided report from Treasurer relating to the final 2020 budget numbers.

Mayor and Council Reports:

Council Member Schroeder – Council Member Schroeder stated he received an email regarding the fence that was constructed around the commercial building.

Council Member Wilson – Council Member Wilson provided a Fire Department update relating to COVID funds and stated some reimbursement will be requested. He stated it has been a very interesting journey with the Fire Department their staff over there is very good and has obtained many grants.

Mayor Zeller – Mayor Zeller stated per the monthly police reports, there has been a lot of criminal activity. He advised residents to make sure to lock their cars and homes.

Adjourn: Mayor Zeller made a motion to adjourn the meeting. Council Member Wilson seconded the motion; Motion carried 4-0. Mayor Zeller adjourned the meeting at 7:03 p.m.

City Council of Lakeland Shores

Brian Zeller, Mayor

Interim City Clerk

DRAFT

Independent Contractor/Professional Snow Plow Service Agreement

This Agreement is entered into by and between the City of Lakeland Shores, (hereafter "City") and Tr-County Services, Inc. (hereafter "Contractor"), (collectively the "Parties"). Whereas, the City, wishes to purchase the services of Contractor for; and Whereas, the services are necessary to maintain travel within the City;

NOW THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the City, and the contractor agree as follows:

1. Scope of Services

Contractor agrees to perform various Project services as detailed below:

- A. Snow and/or ice control operations will occur using the following criteria:
 - I. Snow accumulations of 2 inches or more;
 - ii. Drifting of snow that causes problems for travel;
 - iii. Icy conditions which seriously affect travel;
 - iv. Time of snowfall in relationship to heavy use of streets; and
 - v. At the discretion of the director of public works.
- B. Snow removal service shall be performed at times mutually agreed upon between the City and Contractor and expressed within the ensuing service agreement.
- C. The Contractor shall ensure that at least one of its contact persons is available and accessible 24 hours per day, seven days a week.
- D. The contractor shall be responsible for all damages to the City's property caused by either equipment or operator error including reseeding winter/freeze damaged or gouged turf the following spring as a result of the snow removal process. Mailboxes shall be repaired by the contractor if damaged by direct contact by a snow plow vehicle or provide for payment not to exceed \$50 per mailbox.
- E. Changes to Scope of Services: Upon mutual agreement of the parties of this contract, a change to the scope of services may be authorized. In the event that such a change requires additional services by Contractor, Contractor shall be entitled to additional compensation consistent with Section 2.B. of this agreement.

2. Term and Termination

A. Term.

This Agreement shall commence May 15, 2021 and be for a period not to exceed three years ending on May 15, 2024. The contract may be reviewed on an annual basis. This agreement may also be renewed prior to or after its expiration by written mutual consent of both the City and the Contractor.

B. Payment for Services

City will compensate Contractor as detailed below:

EQUIPMENT TYPE	RATE PER HOUR (3-YEAR CONTRACT)
Single Axle Plow Truck	
W/Wing Sander and Sander	\$115 Per Hour
One-Ton Plow Truck	\$115 Per Hour
Front End Loader with Plow	\$115 Per Hour
Tractor with Plow	\$115 Per Hour
Tandum W/Wing	\$115 Per Hour

Contractor will provide a detailed invoice of services monthly along with a detailed account of salt or sand/salt mixture used within the City. Detailed invoice will include the hourly totals for all equipment used within the city rounded to 15 minute increments and a record of salt and/or sand salt tonnage used. The monthly invoice will be also be detailed per snow event. City will pay all approved invoices within 30 days of receipt.

In the event of termination, Contractor shall be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

C. Termination.

- a. If the Contractor fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default.

Unless the Provider's default is excused by the City, the City may, upon written notice to the Contractor cancel this Agreement in its entirety.

- b. This Agreement may be cancelled with or without cause by either party upon ninety (90) days written notice.

3. Indemnification and Insurance

Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney fees which the other, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party, its agents, servants or employees, in the execution or performance or failure to adequately perform its obligations pursuant to this Agreement.

It is understood and agreed that the City's liability shall be limited by the provisions of Minn. Stat. Chap. 466 and/or other applicable law.

Contractor further agrees that in order to protect itself as well as the City under the indemnity provision set forth above; it will at all times during the term of the Agreement keep in force:

- A. Commercial General Liability Insurance Policy with minimum limits of \$2,000,000 combined single limit (CSL) per occurrence; \$2,000,000 annual aggregate, with coverage pertaining to premises and completed operations. In the event Combined Single Limits Coverage is not secured by the contractor, the following minimum limits apply:

\$2,000,000 Aggregate

\$2,000,000 Products and Completed Operations Aggregate

\$1,000,000 Personal Injury and Advertising Injury

\$1,000,000 Each Occurrence

\$100,000 Fire Damage Limit

\$5,000 Medical Expense

The policy should be written on an "occurrence" basis and not a "claims-made" basis.

- B. Automobile Liability Insurance including owned, non-owned, and hired vehicles in an amount not less than \$1,000,000 combined single limit (CSL) for total bodily injuries and/or damages arising from any accident.
- C. The insurance requirements may be met through any combination of primary and umbrella/excess insurance.

- D. **Workers' Compensation Insurance.** The Contractor agrees to provide Workers' Compensation insurance for all its employees in accordance with the statutory requirements of the State of Minnesota. The Contractor shall also carry Employers' Liability Coverage with minimum limits as follows:
- \$500,000 Bodily Injury by Disease per employee
 - \$500,000 Bodily Injury by Disease Aggregate
 - \$500,000 Bodily Injury by Accident
- E. Prior to the effective date of this Agreement, and as a condition precedent, the Contractor will furnish the City with an original Certificate of Insurance listing the City as an "Additional Insured" in all coverage areas except Workers' Compensation.
- F. The Contractor's policies shall be primary insurance to any other valid and collectible insurance available to the City with respect to any claim arising out of Contractor's performance under this agreement.

4. Independent Contractor Status

Contractor, at all times and for all purposes hereunder, shall be an independent contractor and is not an employee of the City for any purpose. No statement contained in this Agreement shall be construed so as to find Contractor to be an employee of City, and Contractor shall not be entitled to any of the rights, privileges, or benefits of employees of City, including but not limited to, worker's compensation, health/death benefits, and indemnification for third party personal injury/property damage claims.

Contractor acknowledges that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due Contractor, and that it is Contractor's sole responsibility to comply with the applicable provisions of all Federal and State tax law.

Contractor shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified herein.

Contractor is responsible for hiring sufficient workers to perform the services/duties required by this Agreement, withholding their taxes and paying all other employment tax obligations on their behalf.

- 5. Data Practices**
The City and Contractor acknowledge that this Agreement is subject to the requirements of Minnesota's Government Data Practices Act, Minnesota Stat. Chapter 13 and related statutes.
- 6. Subcontracting**
Contractor shall not enter into any subcontract for performance of any services contemplated under this Agreement nor assign any interest without the prior written approval of the City and subject to such conditions and provisions as the City may deem necessary. Contractor shall be responsible for the performance of all subcontractors.
- 7. Modifications/Amendment**
Any alterations, variations, modifications, amendments or waivers of the provisions of this agreement shall only be valid when they have been reduced to writing, and signed by the authorized representative of the City and Contractor.
- 8. Nondiscrimination**
The provisions of any applicable law or ordinance relating to civil rights and discrimination shall be considered part of this Agreement as if fully set forth herein.
- 9. Health and Safety**
The Contractor shall be solely responsible for the health and safety of its employees and subcontractor's employees in connection with the services performed in accordance with the Agreement. The Contractor shall ensure that all employees, including those of all subcontractors, have received training required to properly and safely perform services outlined in this Agreement. Such training is to include, but not be limited to, all applicable sections of the State and Federal Occupation Safety and Health Administration (OSHA) laws, Superfund Amendments and Reauthorization Act (SARA), Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), Uniform Fire Code and/or any other applicable health and safety regulations.
- 10. Non-waiver, Severability, and Applicable Laws**
A. Non-Waiver
Nothing in this Agreement shall constitute a waiver by the City of any statute of limitations or exceptions on liability.

B. Severability

If any part of this Agreement is rendered void, invalid or unenforceable, such rendering shall not affect the remainder of this Agreement unless it shall substantially impair the value of the entire Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid provision that most closely approximates the intent of the invalid provision.

C. Applicable Laws

The Laws of the State of Minnesota shall apply to this agreement.

Contractor, having signed this Agreement, and the Lakeland Shores City Council having duly approved such contract for services effective on the 15th day of May, 2021 and pursuant to the proper City and Contractor officials having signed this Agreement, the parties hereto agree to be bound by the provisions herein and attached.

Contractor:

_____ Dated: _____
Ben Thurmest, Tri-County Services, Inc. Owner

City:

_____ Dated: _____
Brian Zeller, Mayor

Attest:

_____ Dated: _____
City Clerk

**2021-2024 STREET SWEEPING
CONTRACT WITH CITY OF LAKELAND SHORES**

This Contract made effective the 15th day of May, 2021 by and between the City of Lakeland Shores, a Minnesota municipal corporation located in Washington County, Minnesota ("City"), and Tr-County Services, Inc., 14235 80th St., Hastings, MN 55033, ("Contractor").

WHEREAS, the City desires to hire a contractor to provide street sweeping of its public streets for removal of sand, sediment, leaves and other debris within the City (the "Project");

WHEREAS, the Parties desire to formalize their relationship by execution of an agreement;

NOW THEREFORE, It is hereby mutually agreed by the parties, as follows:

1. Recitals and Parties. The Parties to this Agreement shall be the City of Lakeland Shores ("City") and Tr-County Services, Inc. ("Contractor"). The above-noted recitals are hereby incorporated into and made a part of this agreement.

2. Term. This contract shall be for a period of three (3) years and commence as of the date this agreement is fully executed by the parties and continue until completion of the Project.

3. Services to be Performed by Contractor. Contractor shall perform the following services:

- Street sweeping services of all public streets within the municipal boundaries of the City, utilizing mechanical sweepers.
- Street sweeping shall be performed annually in the Spring and on an as needed basis in the Fall, on mutually agreeable dates as selected by representatives of the City and Contractor.
- Hauling of all debris off-site.
- Disposal of all debris.
- Contractor shall comply with all state and federal regulations, including DNR and watershed organization rules, if any, relating to such activities.

Contractor shall purchase, provide, and pay for all labor, equipment and materials to be utilized by Contractor for the Project.

The Contractor shall notify the City of completion of the project, and allow the City an opportunity to inspect and accept the work. City shall have the opportunity to identify any defects or deficiencies in the work and demand correction from Contractor. Upon satisfactory correction of any defects or deficiencies, the City shall accept Contractor's work. Notice of completion by Contractor and acceptance by City may be given either orally or in writing.

4. Invoicing and Payment. The City shall pay the Contractor for the Project on the following terms:

Tree or anything else summer

Street Sweeper \$100/includes labor
 Dump \$100/includes labor
 Skid loader \$100
 Man with saw \$65

Man labor \$55
 1 ton with wood chipper \$125
 1 ton with tar trailer \$125 City
 tar separate

All other work necessary to complete the work as specified shall be incidental including but not limited to posting signs, traffic control and any hauling and disposal of materials shall be included in the above-noted prices. Contractor shall be responsible to pay any disposal costs/fees without additional charges to the City.

Contractor shall invoice its services to the City upon completion of the Project and acceptance of the Work by the City. Invoice shall include the dates, times, and description of services provided. The City shall approve payment to Contractor at its next regularly scheduled meeting of the City Council, provided that Contractor submits its invoice at least one (1) week in advance of such meeting.

5. Independent contractor. The Contractor shall be deemed an independent contractor for purposes of all services to be provided under this Contract. Unless otherwise agreed by the parties, Contractor shall provide its own tools and equipment and shall select its own manner and method of performing its services. Contractor shall not be considered an employee of the City for any purpose, and shall waive, release, and not be entitled to any of the benefits usually accorded regular City employees, including but not limited to severance pay, health insurance benefits, retirement credits, worker's compensation coverage, or any other rights or benefits that accrue to present City employees.

6. Notice to parties. Notices required to be provided pursuant to this Contract shall be given by United States Mail to the following addresses, by personal service, or fax, or by e-mail if the parties agree:

To the City:	To the Contractor:
City of Lakeland Shores PO Box 246 Lakeland MN 55043 Phone: 651-436-1789	Tri-County Services, Inc 14235 80 th St So Hastings, MN 55033 Phone: 651-775-3209

7. Insurance. The Contractor shall maintain appropriate insurance coverage to cover its activities at all times while this Contract is in effect, in at least the following amounts:

- General liability: \$500,000/\$1,500,000
- Property: \$1,000,000
- Auto liability: \$500,000/\$1,500,000
- Worker's Comp: Per Statute

Contractor shall provide the City with a certificate of insurance to demonstrate the required coverage. Contractor shall have City named as an additional insured on all policies, and shall provide at least 30 days notice to City before amending or terminating any insurance coverage.

8. Indemnity. The Contractor agrees to indemnify, defend, and hold the City harmless for any and all responsibility, claim, liability, or obligation resulting from the Contractor's activities under this Contract. This obligation shall survive termination of the Contract.

9. Transfer of Rights and Obligations. The Contractor shall not transfer or subcontract its obligations under this Contract without notice to and approval of the City.

10. Nondiscrimination. The Contractor agrees that during the term of this Contract, it will not within the State of Minnesota discriminate against any employee or applicant for employment because of race, color, creed, sex, national origin, or ancestry and will include a similar provision in all subcontract(s) entered into for the performance hereof. This paragraph is included in this Contract to comply with provisions of Minnesota Statutes § 181.59. Violation of this statute is a misdemeanor, and if violated, will permit the City to cancel this Contract.

11. Costs and Attorney Fees. The prevailing party in any dispute arising out of this Contract shall be entitled to reimbursement of its costs and attorneys' fees in asserting or defending its rights hereunder against the non-prevailing party.

12. Amendment. This Contract may be amended at any time by agreement of the City and the Contractor. Any amendments shall be in writing to be effective.

13. Termination. This Contract shall terminate upon completion of the services and payment by the City.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed as of the dates set forth below.

CITY OF LAKELAND SHORES

By: _____ Dated: _____
Brian Zeller, Mayor

By: _____ Dated: _____
City Clerk

CONTRACTOR: Tri-County Services, Inc.

By: _____ Dated: _____
Ben Thurmest, Owner

Corrective Asphalt Materials

Mailing Address:
300 Daniel Boone Trail
South Roxana, IL 62087
Phone: 618-254-3855
Fax: 618-254-2200

Locations:
300 Daniel Boone Trail, South Roxana, IL 62087
43W630 Wheeler Road, Sugar Grove, IL 60554

January 12, 2021

John Parotti, PE
Associate, Senior Project Manager
612.284.1530 direct
RE: Lakeland Shores, MN

Dear Mr. Parotti PE,
Corrective Asphalt Materials, LLC (CAM, LLC) thanks you for the opportunity to bid the city of Lakeland Shores, MN's Asphalt Rejuvenator Project. Please accept the following as our formal proposal to apply Reclamite Maltene Based Rejuvenating Agent to the streets listed below. Please note that pricing for projects under 10,000 SY may be subject to larger price fluctuations from year to year.

- Apply Reclamite to 2,454 SY of Asphalt Road Ways
 - **Total RECLAMITE: 2,454 @ \$1.17/sq yd = \$2,871.18**
 - Section of 4th Street
- Apply Pavement markings 250 LF of 4" Solid White, 400 LF of 4" Double Yellow and 90 SF of Crosswalk Blocks on 4th Street
 - **Total STRIPING : \$4,257.00** ← \$3,685
 - One Mobilization
 - Does not include any brooming, Late season markings, parking stall/trail striping, or pavement marking removals
 - Does not include any interim or temporary pavement markings
 - Assumes all pavement marking sare surface applies MNDOT- Spec Traffic Marking Paint only. No epoxy or specialty products, and not ground in or wet reflective.

CAM's Responsibilities:

- Furnish and apply Reclamite
- Furnish and apply limestone screenings
- Post Sweeping of limestone screenings
- Traffic Control and signage
- Resident Notifications mailed to residents
- Attend to any issues that may arise from work

Total = \$6,556.18

City of Lakeland Shores' Responsibilities:

- City to supply CAM, LLC a mailing list for Resident Notification

Price good for 30 days. Payment Net 30

Tina Revermann will be contacting you to schedule the project. Info: tina@cammidwest.com, Direct: 618-484-7650

Billing Information (please fill out upon acceptance)

Name: _____ Address: _____

Phone Number: _____

Signature: _____

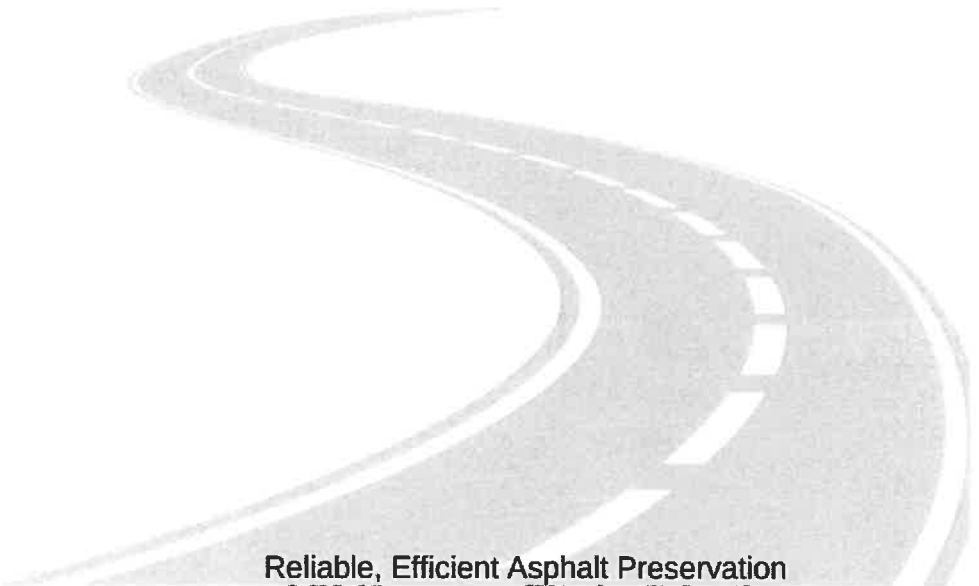
Again, thank you for the opportunity. We look forward to providing our products and services to you.

Sincerely,
Tina Reyer
Operations Manager 618.484.7650

Corrective Asphalt Materials

Mailing Address:
300 Daniel Boone Trail
South Roxana, IL 62087
Phone: 618-254-3855
Fax: 618-254-2200

Locations:
300 Daniel Boone Trail, South Roxana, IL 62087
43W630 Wheeler Road, Sugar Grove, IL 60554





Building a Better World
for All of Us[®]

MEMORANDUM

TO: John Bischoff | Streets Commissioner

FROM: John D. Parotti, PE | City Engineer (Lic. MN, WI)

DATE: February 25, 2021

RE: Potential 2021/2022 Street Improvement Projects
SEH No. LAKSH 155010 14.00

Based on a conversation you and I had with Mayor Zeller on January 26, 2021, this memo provides an overview of street improvement projects that could be completed in 2021 or 2022.

BACKGROUND

Based on a 2018 pavement rating, four street segments have deteriorated to a point where they are ready for rehabilitation. In the past the City has used two methods of addressing aging pavement conditions as shown in the table below:

Pulverize and Pave

The pulverize and pave method (a.k.a. “reconstruction”) uses a process which grinds through the existing pavement and the first few inches of the underlying gravel. This method is considered a reconstruction in the sense that the entire pavement surface is recycled in-place and used as the gravel base for 3.5” of new pavement to be placed on. The result is a “new” gravel base and pavement which should last 25- 30 years (possibly longer) if properly maintained. An example of a recent project using this method is Quinelle Avenue between 2nd and 3rd Streets which was reconstructed in 2017.

Mill & Overlay

Mill and overlay is a method that can be used on pavements which primarily exhibit deterioration in the top 1” – 2” of the pavement. A milling machine is used to remove the top layer of asphalt. Once this is done, the remaining surface is inspected and patched as necessary before applying a new asphalt surface (typically 1½” – 2” thick). When properly maintained, a mill and overlay can typically extend pavement life by 10 – 15 years. The City used this method on 4th Street South between CSAH 18 and Quinlan Avenue South in 2019.

POTENTIAL 2021/2022 PROJECTS

Based on the 2018 pavement ratings and observations on pavement deterioration since then, the following streets could be considered candidates for a rehabilitation:

- Lakeland Shores Road
- 2nd Street South from CSAH 18 to Quinlan Avenue
- 1st Street South from CSAH 18 to Quinlan Avenue
- 3rd Street North from Quinell Avenue to Quixote Avenue

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 156 High Street, Suite 300, New Richmond, WI 54017-1128

715.246.9906 | 888.881.4281 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

The pavement condition of each of the above streets rated a 4.5 (out of 10) in 2018. Based on typical pavement deterioration, the estimated 2021 rating for these streets would be in the range of 3-4 (this rating estimate should be confirmed after spring sweeping). Pavements in this condition are typically good candidates for a structural overlay or reconstruction.

Based on the assumption that these streets are good candidates for mill & overlay or pulverize and paving, an opinion of probable cost has been prepared for your consideration. The values in the table below are based on recent, similar projects in the St. Croix Valley. Actual costs can vary up or down depending on a number of factors, but these values can be used as budget level estimates for determining the scope and timing of the next street improvement project.

Street	Mill & Overlay	Pulverize & Pave
Lakeland Shores Road (1,200 LF - north of 115 LS Rd.)	\$32,000	\$85,000
Lakeland Shores Road (1,600 LF - south of 125 LS Rd.)	\$42,000	\$113,000
2nd Street South from CSAH 18 to Quinlan Ave.	\$40,000	\$107,000
1st Street South from CSAH 18 to Quinlan Ave.	\$40,000	\$108,000
3rd Street North from Quinlan Ave. to Quixote Ave.	\$11,000	\$30,000
Total	\$165,000	\$443,000

During our January 26, 2021 discussion with Mayor Zeller, a potential project scope was discussed that included four of the street segments listed above (highlighted in blue). The total of these is \$152,000.

Lakeland Shores Road

If the City wishes to move forward with a project to rehabilitate Lakeland Shores Road, additional considerations should be given to the scope (i.e. road width, drainage improvements, turnaround options etc.). Also, because this road is long, narrow and has only one outlet, construction sequencing and resident access during construction will be a challenge. It is recommended that the City consider extending the timeline of this project to include opportunities for public input and evaluation of alternatives to minimize resident inconvenience.

NEXT STEPS

To advance a project, the City should consider the following steps:

1. **Set the project budget** – Review available funds for street improvements and determine how much of that funding will be set aside for this project.
2. **Select streets to include** – Determine which street segments to include in this project.
3. **Confirm pavement condition** – Following street sweeping in the spring of 2021, each street should be reviewed, and a determination made with respect to method of rehabilitation.
4. **Establish methods of public involvement** – Determine the best ways to involve the public. This is particularly important for the Lakeland Shores Road residents but could also be applied to all residents who live on the project.
5. **Draft a project Schedule** – Based on the above, determine a project schedule. A project could potentially be constructed late in 2021 but, if Lakeland Shores Road is included, additional time may be needed to allow for public involvement.
6. **Direct City Engineer to begin work** – Once the above items are discussed and decisions made, the City Council should pass a motion directing the City Engineer to begin work on the project (i.e., preliminary surveys, soil borings, bid document preparation, etc.)